



Maharaja Institute of Technology Mysore
Bewladi, S R patna Taluk, Mandya District- 571477

Ref: MITM/Princiapl/CoE/2024/049

CIRCULAR

Date:31/5/2024

The concerned are hereby informed that the First and Second Internal Assessment is being scheduled for even semester of Academic Year 2023-24 and the same is being disseminated through this circular. I urge all the students and staff alike of the 2nd, 4th and 6th semester UG programs to make note of the schedule and follow the procedure-associated with it. The other details such as room allotment and the like shall be notified in time. The concerned are also informed to abide by the instructions elaborated in this circular.

Date	Time	2 nd Semester (UG)	4 th Semester	6 th Semester
10/6/24	9.30am-10.45am	BMATC201/BMATE201/BMATS201/ BMATM201	BCS401, BEC401, BME401, BCV401	21CS61, 21EC61, 21ME61, 21CV61
	2.15pm-3.30pm	BPHYC202/BPHYS202, BCHEM202/BCHE202/BCHEE202	BCS402, BEC402, BIS402, BCV402, BME402	21CS62, 21EC62, 21ME62, 21CV62
11/6/24	9.30am-10.45am	BCIVC203, BPOPS203, BCEDK203	BS403, BEC403, BCV403, BME403	21CS63, 21EC63, 21ME63, 21IS63, 21CV63
	11.30am to 12.15pm	BPWSK206		
	2.15pm-3.30pm	BESCK204B, BESCK204C, BESCK204A	BEC405A, BCS405A, BCV405C, BME405A, BME405D	21CS644, 21EC641/3, 21IS643, 18ME642
12/6/24	9.30am-10.45am	BETCK205B, BPLCK205B	BBOK407	21ME651, 21MAT653, 21CV654, 21CS65, 21CV642
	11.30am to 12.15pm	BSFHK258, BIDTK258	BUHK408	
	2.15pm-3.30pm	BKSSK207/BKBKK207, BICOK207		

Instructions to Students








The students are hereby informed to follow the instructions mentioned below.

1. Students are required to make note of the room allotment well in advance. The same shall be displayed one week before the schedule of the Internal Assessment.
2. Students should be at their allocated rooms 15 minutes before the scheduled start of the test session.
3. Students are not permitted to enter the room after 10 minutes from the scheduled start of the test session.
4. Students are not permitted to leave the hall before 45 minutes from the scheduled start of the test session.
5. Students are not allowed to write the test
 - a. If, not in procession of College Identity card / if not dressed in college uniform.
 - b. If, in procession of mobile phones, prohibited manuscripts, etc.
6. Student must sign the attendance list which is circulated during the test without fail.
7. Students must carry their individual copies of data hand books and calculators if required.
8. Students must complete the details on the front page of the test books and also fill in all the statutory details in various forms as will be directed by the invigilator/ room superintendent.
9. Any misbehavior or assistance seeking of any kind shall be treated as mal practice.
- 10. Uniform is Compulsory on Scheduled dates.**
11. Upon end of the scheduled test time Students should stop writing and hand back the test books to invigilators without delay.
12. Students shall strictly be present in all the IA sessions and in any case of "absence", such cases must be communicated via personalized letter explaining the reasons and also authorized by the respective departmental hierarchy.
 - a. Such of those students that fail to take up IA and an option of improvement IA sessions offered to the students at a later stage shall be at the sole discretion of the CoE and Principal.


Controller of Examination


Principal

To: 1. Dean (R&D); 2. Dean (Administration); 3. College Council Members (All HoD's) 4. All section heads

Signature												
Copy to	CSE	CE	ECE	ISE	ME	Phy	Chem	Maths	MCA	MBA	Registrar	Humanities 