

## Scheduled Castes, Scheduled Tribes and OBC Welfare Cell

### Policy Document

**MAHARAJA INSTITUTE OF TECHNOLOGY MYSORE**

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SCHEDULED CASTES,  
SCHEDULED TRIBES  
AND  
OBC  
WELFARE CELL

*Policy Document*

## PREFACE

Maharaja Institute of Technology Mysore has been upholding and uplifting the stakeholders in realizing their potential in all spectrum of professional life. Ever since the inception of the Institute by proven academicians, the institute is strategizing, devising and establishing various schemes in all practices of the institute, those are intended towards advocating right morality and positive attitude in all walks of life. All the measures taken have been in line with the recommendations and regulations provided by various governing bodies instituted in the country.

In view of advancing the quality of life in campus as well to enhance the certainty of better life of the students and staff belonging to SC, ST and OBC, the institute has established the cell by the name of “SC ST and OBC Welfare Cell”.

All the clauses and regulations provided as per The Constitution of India that seeks to secure for all its citizens, among other things, social and economic justice, equality of status and opportunity and assures the dignity of the individual are addressed by the cell. Provisions that are incorporated in the Constitution for safeguarding and promoting the interests of the SC, ST and OBC in various spheres are as well taken in to the working spectrum of the cell. These are for effective implementation of various safeguards provided in the Constitution for the SC, ST and OBC and various other protective legislations.

We are glad to present the first edition of the policy document of SC, ST and OBC Welfare Cell to you in the hope that it will be a useful information aid for providing better services to the noble cause of social and economic development of the SC, ST and OBC students in our institution.

**PROF. MANJUNATH B**

*Chairman- SCST&OBCWC*

**DR. B G NARESH KUMAR**

*Principal*



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## 1. INTRODUCTION

The establishment of SCST and OBC Welfare Cell in the Institute is specifically focused on the welfare of the student and staff of the institute. The main aim of the cell is to facilitate the MHRD, UGC, AICTE and VTU and government of Karnataka from time to time. The Cell ensures the effective implementation of reservation policies in the institute, admissions to different courses

## 2. OBJECTIVES

- To promote the special interests of students of the reserved category.
- To provide special inputs in areas of their curriculum where the students experience difficulties.
- To guide the SC/ST& OBC students of the institute, to optimally utilize the benefits of the schemes offered by the State Government, Government of India (GOI) and UGC/AICTE.
- To enhance overall development of the stakeholders by continuously monitoring their progress and organizing required skill up gradation programs.
- To organize interactive sessions and informal meetings with students to attend to their personal, social and academic problems/ needs.

## 3. GOVERNMENT CLAUSES

The Clauses pertaining to the said cell are derived and in line with the following acts.

1. Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, No. 33 of 1989 dated 11.09.1989
2. Article 46 of the Constitution of Indian states that, “The State shall promote with special care the educational and economic interests of the weaker sections of the people, and in particular, of the Scheduled Castes and the Scheduled Tribes, and shall protect them from social injustice and all forms of exploitation”.

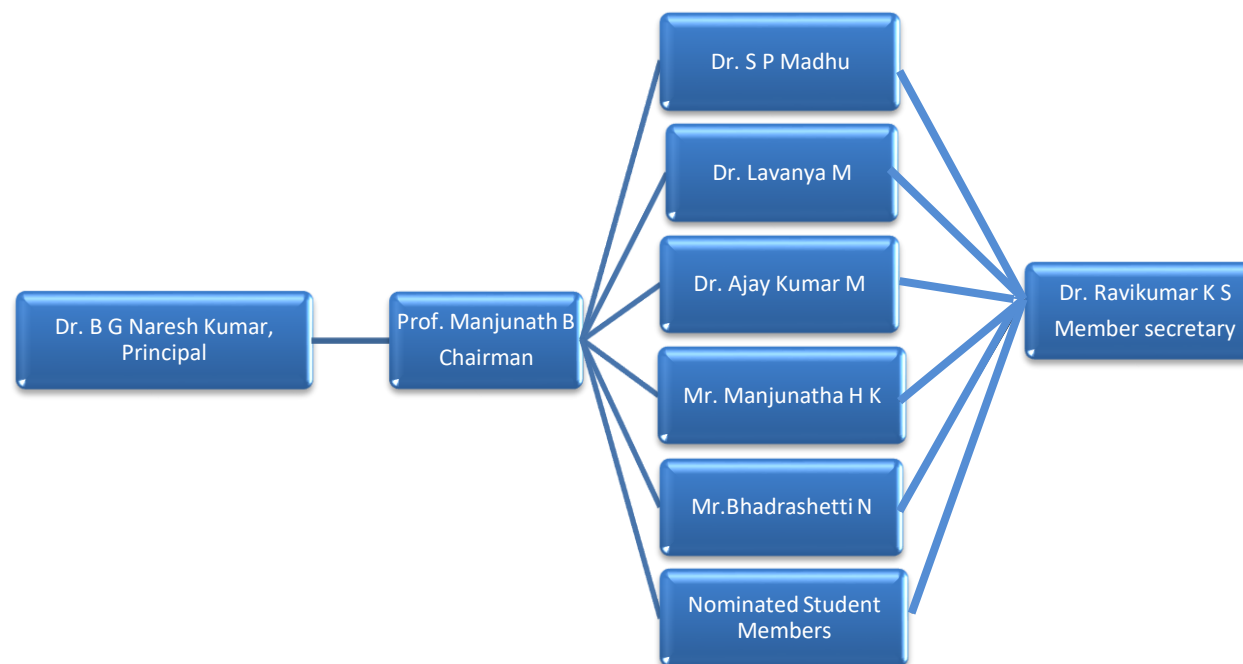
## 4. SCST AND OBCWC OF MIT MYSORE

Maharaja Institute of Technology Mysore has set up a special cell in November 2018 to assist the students and staff from Scheduled Caste (SC), Scheduled Tribe (ST) and Other Backward Class (OBC) communities in improving their academic performance and in optimizing their development in their personal and social life at the Institute as per the guidelines of UGC/AICTE for strict implementation of associated policies in the institute. The cell ensures the effective implementation of reservation policy in admission, recruitment, scholarship etc.

#### 4.1. COMMITTEE MEMBERS

S/L	NAME	DESIGNATION AND DEPARTMENT	STATUS IN THE CELL
1.	Prof. Manjunath B	Assistant Professor & HoD, MCA	Chairman
2.	Dr. S P Madhu	Associate Professor, CE	Member
3.	Dr. Lavanya M	Associate Professor, ECE	Member
4.	Dr. Ajay Kumar M	Associate Professor, Maths	Member
5.	Mr. Manjunatha H K	FDA, Scholarship Section	Member
6.	Mr. Bhadrashetti N	Assistant Librarian, LIC	Member
7.	Dr. Ravikumar K S	Assistant Professor, ME	Member Secretary

#### 4.2. COMMITTEE HIERARCHY



### 4.3. ROLES AND RESPONSIBILITIES

#### 4.3.1. ROLE OF THE CHAIRMAN

All matters pertaining to SC, ST/OBC welfare cell shall be endorsed by the chairman. The matters may comprise of the following.

1. Formation of working procedure for the cell.
2. Facilitate to uphold the objectives of the cell by initiating various events and activities.
3. Delegate tasks and oversee successful execution of predefined events.
4. Facilitate for annual reporting to the authority.



#### **4.3.2. ROLE OF THE MEMBER SECRETARY**

The Member Secretary shall, in consultation with the Chairman, execute the following.

1. Facilitate for conduction of meetings (Circulating the agendas and schedules, documenting of proceedings and maintaining the same)
2. Facilitate education to all the stakeholders.
3. Facilitate for appropriate managing and execution of all activities of the cell.
4. Facilitate for submission of consolidated reports with necessary remarks to the chairman.

#### **4.3.3. ROLE OF MEMBERS**

The members of cell shall at all times report to the chairman in dealing with all matters pertaining to the cell. The members shall therefore bear the following roles and responsibility and also lend the services to the cell not withholding, as and when required.

1. Take active part in designing of events, formalizing procedures and execution plan, organize the events as well take part in report making and in all spectrum of the cell.
2. Abide by the delegation of the chairman.
3. Constructively and creatively participate in planning, organizing, executing and controlling of all the events and activities as decided and assigned and allotted in the committee.
4. Coordinates the activities of various student and staff.
5. Extend unconditional cooperation in upholding the objectives of the committee.

#### 4.4. FUNCTIONS OF THE CELL

- 4.4.1. Understand the problem of students and faculty belonging to SC/ST and OBC and take necessary action and/or render them necessary advice/help to resolve the matter that may be academic or administrative.
- 4.4.2. Create awareness among the SC/ST and OBC students regarding the various Government and Non-Government scholarship schemes.
- 4.4.3. Counsel the students to help them overcome inferiority complex related to interaction with fellow students and personal grooming, etc.
- 4.4.4. Promote higher education among the SC/ST and OBC or weaker communities that are suffering from economic, social and educational deprivations.
- 4.4.5. Continuously monitor and evaluate the reservation policies and other programs intended for SC/ST and OBC by the GOI for their effective implementation at the institute.
- ✓ Suggest follow-up measures to the administration of the Institute for achieving the objectives and targets laid down by MHRD, GOI for the empowerment of SC/ST and OBC.
- ✓ To circulate State Government and University Grants Commission's / AICTE decision and to collect regularly, on an annual basis, information regarding course-wise admissions to candidates belonging to the Scheduled Castes/Scheduled Tribes and OBCs in the College for different courses, in forms prescribed by a stipulated date and to take follow up action, where required.
- ✓ To function as a Grievances Redressal Cell for the Grievances of SC/ST and OBC students and employees of the College and render them necessary help in solving their academic problems.
- ✓ To furnish the statistical information and implementation of the rule of reservation for SC/ST and OBC students admitted in various UG & PG Courses, appointment to the Teaching and Nonteaching posts and any other facilities providing to SC/STs in the College.
- ✓ The cell will also conduct regular remedial coaching classes on life skills, specific profession software learning, and personality development, written and oral communication development, writing assignments and making presentations.

## 5. PROCEDURE FOR CONDUCTION OF EVENTS

- a) As per Chairman's direction the member secretary shall convene the meeting and draft the execution plan of the said event and submit the proposal to the chairman. The plan may contain Proposed Date and Time, Venue, Estimated Audience Size, nature of event, approximate budget, guests(if any)from within the institute/ from outside of the institute, etc.
- b) The chairman shall scrutinize the plan and upon all modifications incorporated by the Member Secretary, the chairman must submit the detailed plan of event to the Principal.
- c) Upon the approval of the plan by the Principal, the Chairman shall communicate the same to the Member Secretary and the Member Secretary must then convene the meeting of the committee and gear up for execution of the plan.
- d) The Committee members shall be allotted with specific roles and responsibilities by the Member Secretary and further to this, the members shall organize and facilitate for completion of the event.
- e) The Committee shall co-opt any staff and students of the institute, as may be required as per magnitude of the event. The proposed members to be co-opted shall only be made available for service to the committee upon the consent for requisition received from the respective HOD's of the department to which the proposed Co-opted members report to. The Co-opted members shall only be on one time basis and the Co-opted members are considered as adjunct members of the committee only from the event that their services are requested.
- f) Upon completion of the event, the Member Secretary shall facilitate for compiling the "Event Report" to the Chairman and the Chairman shall endorse the report (if found to be acceptable) and submit the same to the Principal.
- g) The Member Secretary shall accurately file Office Copy (OC's) of all correspondences.

**Annexure I: Scholarship Facilities Details from UGC, MINISTRY OF HRD, GOVT. OF INDIA**

S/L	SCHOLARSHIP/FELLOWSHIPNAME	WEBSITE LINK
1.	Post-Graduate Merit Scholarship for University Rank Holder	<a href="http://www.ugc.ac.in/ugc_schemes">http://www.ugc.ac.in/ugc_schemes</a>
2.	Post-Graduate IndiraGandhi Scholarship for Single Girl Child	<a href="http://www.ugc.ac.in/ugc_schemes">http://www.ugc.ac.in/ugc_schemes</a>
3.	Post Graduate Scholarships for Professional Courses forSC/ST Candidates	<a href="http://www.ugc.ac.in/ugc_schemes">http://www.ugc.ac.in/ugc_schemes</a>
4.	Rajiv Gandhi National Fellowship for SC/ST Candidate	<a href="http://www.ugc.ac.in/uge_schemes">http://www.ugc.ac.in/uge_schemes</a>
5.	Raman Fellowship for Post-Doctoral Research for Indian Scholars in USA	<a href="http://www.ugc.ac.in/ugc_schemes">http://www.ugc.ac.in/ugc_schemes</a>
6.	Post Doctoral Fellowship to Women Candidates	<a href="http://www.ugc.ac.in/ugc_schemes">http://www.ugc.ac.in/ugc_schemes</a>
7.	Rajiv Gandhi NationalFellowship for Students with Disabilities	<a href="http://www.ugc.ac.in/ugc_schemes">http://www.ugc.ac.in/ugc_schemes</a>

8.	Research Awards for the Teachers	<a href="http://www.ugc.ac.in/ugc_schemes">http://www.ugc.ac.in/ugc_schemes</a>
9.	Junior Research Fellowship in Engineering & Technology	<a href="http://www.ugc.ac.in/ugc_schemes">http://www.ugc.ac.in/ugc_schemes</a>
10.	Emeritus Fellowship	<a href="http://www.ugc.ac.in/ugc_schemes">http://www.ugc.ac.in/ugc_schemes</a>
11.	Post Doctoral Fellowship to SC/ST Candidates	<a href="http://www.ugc.ac.in/ugc_schemes">http://www.ugc.ac.in/ugc_schemes</a>

**Annexure II: Scholarship under Social Welfare Department, Government of Karnataka****(For SC and ST students)**

S/L	SCHOLARSHIP/FELLOWSHIPNAME	WEBSITE LINK
1	Social Welfare Department, Government of Karnataka	<a href="https://ssp.postmatric.karnataka.gov.in/">https://ssp.postmatric.karnataka.gov.in/</a>
2.	Karnataka State Commission for Scheduled Castes and Scheduled Tribes	<a href="https://kscst.karnataka.gov.in/">https://kscst.karnataka.gov.in/</a>
3.	Prabuddha Overseas Scholarship	<a href="https://swdservices.karnataka.gov.in/foreignstudies/">https://swdservices.karnataka.gov.in/foreignstudies/</a>

**Annexure III: Scholarship for Indian students to studies in abroad**

S/L	SCHOLARSHIP/FELLOWSHIPNAME	WEBSITE LINK
1	NationalOverseasScholarships for SC and STcandidates	<a href="http://socialjustice.nic.in/schemesprol.php">http://socialjustice.nic.in/schemesprol.php</a>
2	CommonwealthScholarships	<a href="http://mhrd.gov.in/National_Scholarships">http://mhrd.gov.in/National_Scholarships</a>

**Note :** The candidates are requested to visit the above particular website for more details. The VTU or any officials of the University will not be responsible for any error of scholarships.

## Annexure IV

## Department wise SC/ST and OBC student's statistics

**CONSOLIDATED STATISTICAL INFORMATION OF U.G STUDENTS ADMITTED THE NUMBER OF  
SC/ST/OBC STUDENTS**

S/L	Name of the Course	Semester	No. of OBC students admitted			Out of admitted								Grand Total of SC/ST/OBC Students	Overall %
						SC			SC %	ST			ST %		
			M	F	Total	M	F	Total		M	F	Total			
1	CV	All Semesters													
2.	CSE	All Semesters													
3	CSE (AI)	All Semesters													
4	CSE (DS)	All Semesters													
5	CS & BS	All Semesters													
6		AllSemesters													
7	ECE	All Semesters													

8	ISE	All Semesters													
5	ME	All Semesters													
		TOTAL :													

**CONSOLIDATED STATISTICAL INFORMATION OF P.G STUDENTS ADMITTED THE NUMBER OF SC/ST  
AND OBC STUDENTS**

Sl. No	Name of the Course	Semester	No. of students OBC admitted											Grand Total of SC/ST / OBC Students	Overall %
						SC			SC %	ST			ST %		
			M	F	Total	M	F	Total		M	F	Total			
1	MCA	All Semesters													
2	MBA	All Semesters													
3	M. Tech	All Semesters													
		TOTAL :													



**CONSOLIDATED STATISTICAL INFORMATION OF U.G & P.G. STUDENTS ADMITTED AND THE  
NUMBER OF THE SC/ST/OBC STUDENTS OUT OF TOTAL ADMITTED IN THE INSTITUTE**

S.No.	Name of the Course	Semester	No. of students admitted			Out of admitted												Grand Total of SC/ST/ OBC	Overall %
						SC			SC %	ST			ST %	OBC			OBC %		
			M	F	Total	M	F	Total		M	F	Total		M	F	Total			
1	CSE	All Semesters																	
2	CE	All Semesters																	
3	ECE	All Semesters																	
4	ISE	All Semesters																	
5	ME	All Semesters																	
6	MCA	All Semesters																	

7	MBA	All Semesters																
8	M.Tech	All Semesters																
		TOTAL :																

**CONSOLIDATED STATISTICAL INFORMATION OF U.G. STUDENTS ADMITTED AND THE NUMBER OF THE SC/ST & OBC STUDENTS OUT OF TOTAL ADMITTED FOR THE ACADEMIC YEAR**

S/L.	Name of the Course	Out of total admitted								Grand Total of students Admitted in all categories.
		SC	ST	OBC					GM	
				Cat-1	2A	2B	3A	3B		
1	CSE									
2	CE									
3	ECE									

4	ISE									
5	ME									
	Total :									

## **Annexure V**

### **Training Programs/ Skill Development Program**

- Campus Placement Training Program
- Organizing Guest lectures on Dr. B. R. Ambedkar and His Contribution to the Nation
- Communication Skill Development
- Organizing workshop on RESEARCH METHODOLOGY AND SCHOLARLY WRITING SKILLS
- Organizing SOFT SKILL DEVELOPMENT TRAINING PROGRAM
- Organizing workshop To Strengthen their knowledge, skills and aptitude in such subjects where quantitative and qualitative techniques and laboratory activities are involved. The necessary guidance and training provided under the program may enable the students to come up and pursue higher studies effectively and also to reduce failure and dropout rate.