



Maharaja Institute of Technology Mysore, Mandya

An Autonomous Institution

Under Visvesvaraya Technological University, Belagavi



Ref: MITM/COE/2023-2024/083

September 03, 2024

**Circular**

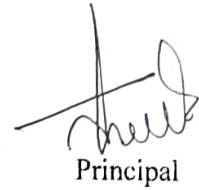
**Sub: Instructions and Distributions of OMR for Examination**

**Ref: VTU/BGM/Reg(E)/PS/2024-25/797**

**Points to be followed by Room Superintendent**

1. Students are required to report 30 minutes before the commencement of exam.
2. Students can fill the USN, Subject code and version in **Pencil** and same may be verified by the room superintendent and confirm.
3. The confirmed OMR will be bubbled with black ball pen and duly signed by room superintendent.
4. If you find any major mistakes you can replace the OMR with a fine of Rs500/- within the stipulated time
5. If room superintendent find mistake at the end of the examination, you can inform deputy chief superintendent (internal) and chief superintendent.

  
CoE

  
Principal

Signature											
Copy to	CSE	CE	CSBS	ECE	ISE	ME	Phy	Chem	Maths	CI	CA
Signature											
Copy to	CD	IC	CSBS	PED	Exam	Est	Accounts	EPA	Admission	AO	Coi