Maharaja Education Trust (R), Mysuru
MAHARAJA INSTITUTE OF TECHNOLOGY MYSORE, MANDYA
(An Autonomous Institution)
Belawadi, Srirangapatna Taluk, Mandya – 571 477
Approved by AICTE New Delhi | Recognized by Govt. of Karnataka|
|Affiliated to Visvesvaraya Technological University, Belagavi |

Ref: MITM/Principal/CoE/2024-25/188 Dated: 16.01.2024

Circular

Submission of Shortage of Attendance list for First year ODD semester 2024-25

To all the concerned, Requested to submit the list of students having shortage of attendance of the ODD semester 2024-25. The Concerned faculty shall take Printout and submit to FY Coordinator. The FY Coordinator shall get signed from Principal and Submit the Copy to CoE office as per the schedule given below.

Semester	Last day of Reckoning Attendance	Printout Submission
1st	25/01/2025	28/01/2025

The students should possess 85% of attendance, there is a provision for condonation of attendance to the extent of 10% on the specific recommendations of the principal as per regulations.

List of students under condonation, attach all the relevant documents like Medical Certificate etc., and submit the same to the office of the CoE for condonation with signature of the student, Mentor, FY Coordinator and Principal.

CoE Principal

CONTROLLER OF EXAMINATIONS
Maharaja Institute of Technology Mysore
Belawadi, Srirangapatna Taluk, Mandya
S R Patna Taluk, Mandya - 571477

To: 1.Dean (R&D); 2.Dean (Administration); 3.College Council Members (All HoD's) 4.All section heads

Copy to	CSE	ECE	ISE	ME	CV	MATH	PHY	CHE	FY
Signature									