

**MAHARAJA INSTITUTE OF TECHNOLOGY MYSORE**

Autonomous Institute, Affiliated to Visvesvaraya Technological University, Belagavi

(Approved by AICTE, New Delhi & Government of Karnataka)

Accredited by NBA & NAAC

Belawadi, Srirangapatna Taluk, Mandya – 571 477, Karnataka, India



**2025 Scheme**

**Academic Regulations Governing the Degree of  
Master of Business Administration (MBA)**

Under Outcome Based Education (OBE) and  
Choice-Based Credit System (CBCS)

Scheme Effective from the Academic Year 2025-26

<b>CONTENTS</b>		
<b>Section</b>	<b>Particulars</b>	<b>Page No.</b>
	Preamble	3
1	Short Title and Commencement	4
2	Definition Of Key Words	4
25MBA1.0	Academic Programmes	7
25MBA2.0	Programme Duration And Total Credits	9
25MBA3.0	Academic Year	10
25MBA4.0	Credit System	13
25MBA5.0	Curriculum Framework	18
25MBA6.0	Assessment	21
25MBA7.0	Gracing Policy	33
25MBA8.0	Grading	34
25MBA9.0	Other Academic Matters	41
25MBA10.0	Other Issues	46



**PREAMBLE:**

There is a need to derive full benefits of the academic autonomy accorded to the college towards addressing the 21<sup>st</sup> century challenges faced by the management education system in the country, like:

- Ever increasing influence of management & technology and their impact on human society.
- Shrinking time scale of new developments and the high rate of obsolescence in the older practices.
- Penetration of management in all sectors of business activity and economic development.
- Services like; manufacturing, retail, logistic supply chain, hospital, tourism, aviation, operations, production sector becoming a major avenue for employment of management professionals and also for economic gains.
- Emergence of new business & technical knowledge as a key driver for the progress of nations and for increasing their influence on the dynamic business scenario.

The academic autonomy of the college offering management education attempts to convert these challenges into opportunities, and it is expected that the 21<sup>st</sup> century management professionals will be required to have:

- Strong foundation in the basics of finance, marketing, human resource & other STEM discipline.
- Command over the chosen area of specialization.
- Capacity to apply the professional knowledge and skills acquired.
- Good competence to learn a subject on one's own without major external help.
- Expertise in understand, analyze, evaluate & develop design, modeling and simulation of complex business systems.
- Scaling up research & development, mass production, operations & maintenance.
- Estimation of costs and time factors in business assignments & operations.
- Ability for rational, logical, orderly and objective thinking.
- Skills in managing complex business environment.
- Leadership qualities including spirit of tolerance, patience and teamwork.

The college exercises the academic freedom given to it by the University with

- Responsibility and accountability



- Use the available opportunity to demonstrate its capabilities and innovative skills, to become visible in the higher education system and,
- Gain the confidence, gratitude and respect of all its stakeholders, especially students, alumni, parents and the society at large

Hence, it becomes particularly important for the College as well as the University to be able to maintain and enhance its reputation, image and visibility in the management education system as a whole.

## 1. SHORT TITLE, APPLICATION AND COMMENCEMENT

1.1 These Regulations may be called the Maharaja Institute of Technology Mysore (An Autonomous Institution affiliated to Visvesvaraya Technological University, Belagavi) Regulations, 2025, for the Award of Master of Business Administration Degree (MBA).

1.2 They shall come into force with effect from the date of their notification by the Institute.

1.3 These Regulations shall be applicable to the batch of students admitted from the academic year 2025-26 and later and will be in force until revised or withdrawn by a notification.

1.4 The regulations are subject to amendments made by the Academic Council with the approval of the Governing Body of the college from time to time, and keeping the recommendations of the Board of Studies (BOS) in view.

## 2. DEFINITION OF KEY WORDS

**In these Regulations, unless the context otherwise requires:**

**2.1 Act:** The Visvesvaraya Technological University Act 1994 Including the Amendments Thereon.

**2.2 University:** Visvesvaraya Technological University (VTU), Belagavi.

**2.3 Institute:** Maharaja Institute of Technology Mysore, an Autonomous Institution under the University.

**2.4 Commission:** University Grants Commission (UGC)

**2.5 Council:** All India Council for Technical Education (AICTE)

**2.6 Statute:** VTU Guidelines and norms for Implementation of Academic Autonomy in Institutions (2018) Amendments in 2022, effective from 2021-22

**2.7 Academic Autonomy:** freedom granted by the University to the College in all aspects of conducting its academic programmes for promoting academic excellence

**2.8 Autonomous College:** a college notified as an autonomous college as per the VTU Autonomous College Statute, 2023

**2.9 Regular Students:** Students who are admitted to the first year of the respective programme

**2.10 Branch:** Specialization in a MBA programme like Finance, Marketing, Human Resource Management etc.,

**2.11 Course:** A subject either theory or practical identified by its title and code number. For example, M25MBA101 is a course introduced during 2025, offered by MBA, during 1st semester, of type Professional Core (PC), with title 'PMOB for MBA Stream'.

**2.12 Principal:** The Head of the Institute.

**2.13 Dean:** Dean-Academics of the institute

**2.14 Teacher:** A member of the regular faculty at the levels of Professor, or Associate Professor, or Assistant professor, and includes adjunct faculty and faculty on a long-term contract of not less than three years.

**2.15 Mentor:** A Faculty Advisor allotted by the principal to guide about 15-20 students about their registration to the course and progression in the Program.

**2.16 Program:** A series of events / activities comprising of a combination of courses leading to the award of degree.

**2.17 Notification:** A notification issued by the concerned Statutory Officer of the Institute

**2.18 Academic Year:** Two consecutive semesters (odd followed by an even), including intervening periods constitute one Academic Year.

**2.19 Semester:** One of the two sessions of an Academic year, each session being of sixteen weeks duration (with not less than 90 working days). The odd and even semesters shall be as per the academic calendar of the institute.

**2.20 Academic Calendar:** The Calendar of events in respect of the Programme

**2.21 Course Code:** An alphanumeric code used to uniquely identify a course in the Programs offered in the institute.

**2.22 Credit:** A unit or weightage by which the Coursework is measured. It represents the number of hours of instruction prescribed per week. One credit is equivalent to one hour of lecture or two hours of laboratory/practical courses/tutorials/fieldwork, etc., per week.

**2.23 Credit Point:** This is the product of grade point and number of credits for a Course.

**2.24 Credit Representation:** Refers to the Credit Values for different academic activities considered. Credits for the Project phases, project viva-voce and internship shall be as specified in the Scheme of Teaching and Examinations.

**2.25 Choice-Based Credit System (CBCS):** The education model refers to customizing the Coursework, Core, Professional Elective, Open Elective, Skill-based ability Enhancement Courses, Non-Credit mandatory Courses, and Internships to provide the necessary support for students to

achieve their goals.

**2.26 Course Registration:** is a formal registration to Courses of study every semester by every student under the supervision of a Mentor (also called faculty Advisor, Counsellors) in the institute to maintain proper records. Registration on the Institute portal is mandatory.

**2.27 Course Evaluation:** This represents the measurement of the impact of the teaching-learning process and offers an opportunity for improving the quality of learning in courses and teaching performance. Courses evaluation is done by adopting different methods such as tests, quizzes, and assignments etc., during the teaching-learning period at the end of some modules or chapters of syllabus contents and at the end of the semester. While the former part of evaluation is called CIE and the latter part of the evaluation is called Semester End Evaluation (SEE).

**2.28 Continuous Internal Evaluation (CIE):** Refers to the evaluation of student's performance in the course during the teaching-learning process. CIE shall be done by the faculty teaching course and evaluation components may include tests, assignments, group discussion, quizzes, course-specific projects, field surveys, Seminars, etc., conducted during the semester tenure with a weightage for different activities as specified by the Institute.

**2.29 Semester End Examinations (SEE):** Refers to the examinations conducted by the Institute covering the entire syllabus. For this purpose, syllabi shall be modularized, and SEE questions shall be set from each module as specified by the Institute.

**2.30 Cumulative Grade Point Average (CGPA):** This is a measure of the cumulative performance of a student of all semesters and is computed from the 2nd semester onwards. It is a measure of the overall cumulative academic performance of a student over the entire span of the academic Program. CGPA is not an arithmetic mean but a weighted mean. It is also a number that lies between 0 and 10.

**2.31 Semester Grade Point Average (SGPA):** It is a measure of academic performance of a student in a semester. It is weighted average or weighted mean of the grade points obtained by a student in the various courses of any semester. It results in a number that lies between 0 and 10. It shall be expressed up to two decimal places.

**2.32 First Attempt:** A student who has studied in a semester and attended any one of the Semester End Examinations of that semester after satisfying attendance and CIE requirements of all the prescribed courses of that semester and has registered for SEE, such an attempt shall be considered the first attempt. Even if the student is absent for all the semester exams after registering for SEE. Such an attempt shall also be considered the first attempt.

**2.33 Grade Point (GP):** Refers to a numerical weightage allotted to each letter grade on a 10-point

scale against a range of percentage of marks secured by students in a course.

**2.34 Letter Grades:** Course Letter Grade (or simply letter grade or grade) is an index of performance of a student in a said course and refers to a qualitative measure of achievement of a student in each course, based on the percentage range of marks secured in CIE and SEE put together or CIE alone. Grades are denoted by letters O, A+, A, B+, B, C, P and F. The rubrics attached to letter grades are as follows: O: Outstanding, A+: Excellent, A: Very Good, B+: Good, B: Above Average, C: Average, P: Pass and F: Fail. Additional letter grades used under special circumstances are, DX: Attendance below 75%, AU: Satisfactory in Audit Course, AB: Absent for the Course, PP: Passed in Non-credit Course, NP: Not Passed in Non-Credit Course, W: Dropped/ withdrawn.

**2.35 Non-Credit Mandatory Courses (NMC):** In the case of NMC, students shall attend the classes during the respective semesters to satisfy the attendance requirements as well as CIE requirements. In case, any student fails to register for the said course/ fails to secure the minimum of 40% of the prescribed CIE marks, he/she shall be deemed to have not completed the course. In such a case, the student has to fulfil the requirements during subsequent semester/s to appear for CIE. These Courses shall not be considered for CGPA calculation and vertical progression, but completion of the courses shall be mandatory for the award of a degree.

**2.36 Passing Standards:** Refers to passing a course only when GP is greater than or equal to 04.

**2.37 Transcript, Grade Certificate and Grade Card:** Grade card shall be issued to candidates indicating the Program details (Course Code, title, number of credits, grade secured and grade points) for all the registered courses after every semester. On successful completion of all courses/ earning credits, specified in a semester, the grade certificate is issued indicating the Program details along with SGPA of that semester and CGPA earned till that semester. Transcripts to the successful candidates shall be issued after completion of the Program.

**2.38 Academic Bank of Credits (ABC):** ABC is a National-level facility that will promote the flexibility of the curriculum framework and interdisciplinary/ Multidisciplinary academic mobility of students across the Higher Educational Institutions in the country with an appropriate “Credit Transfer” mechanism.

**2.39 Acronym:** 25MBAX.X: 25-refers to the year of “Commencement” of the Regulations; MBA-refers to the “Governing Rules” for the “Award of Master of Computer Applications” degree; X.X-refers to the “clause” and “sub clause” number.

<b>25MBA1.0</b>	<b>Academic Programmes</b>
<b>25MBA1.1</b>	<p><b>General</b></p> <p>a) The Academic Autonomy is applicable for management programme offered by</p>



	<p>the college: M.B.A programmes at Postgraduate (PG), and the Ph.D programme. The programmes fulfill the minimum academic quality and standards for the award of Degrees prescribed by the University, the Council and the Commission.</p> <p>b) The academic Autonomy provides an opportunity to the college to make schemes of instruction, syllabi, scheme of examinations and other aspects, with approval of its Academic Council, while fulfilling the minimum academic standards of the University for the Award of Degrees.</p> <p>c) The College has the freedom to start new specializations and/or Certificate programmes with the approval of its Academic Council. The issuance of certificates on completion of such programmes shall be made under the seal of the concerned College only.</p> <p>d) The College has the freedom to evolve methods for assessing the students' performance, notifying the results, issuing the grade cards/transcripts, migration and other certificates except the Degree Certificates.</p> <p>e) In order to get the various benefits of academic autonomy, the College can structure its various academic programmes based on the Semester Scheme by introducing Credits for academic activities, bring in Examination Reforms for better achievement testing, award Letter Grades and Numerical Grade Points/Averages for students' performance and set appropriate Passing Standards as covered later in these Regulations.</p> <p>f) Following the guidelines recommended by the University, with regard to Semester Scheme, Credit System, Examinations, Letter Grades and Numerical Grade Points/Averages, enables their students to avail of horizontal/vertical mobility and transfer of credits from one Autonomous College to another and related benefits of academic autonomy.</p>
<p><b>25MBA1.2:</b></p>	<p><b>Nomenclature of Programmes</b></p> <p>a) The College uses the nomenclature for their Degree programmes as specified by the Commission, and the Degree Certificates issued by the University to their awardees bears the name of the College as well. This helps in maintaining the identity of each programme conducted at the College and also ensuring its accountability.</p> <p>b) Therefore, the nomenclatures and their abbreviations given below, shall</p>



	<p>continue to be used for the Degree programmes offered by the College under the University:</p> <table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Title</th> <th>Programme</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>PG Level</td> <td>Master of Business Administration (M.B.A.)</td> </tr> <tr> <td>2</td> <td>Research Level</td> <td>Doctor of Philosophy (Ph.D. in Management)</td> </tr> </tbody> </table> <p>Besides, the branch, the subject of specialization, if any, shall be indicated in brackets after the abbreviation; e.g., HRM (Human Resource Management), TM (Tourism Management)</p>	Sl. No.	Title	Programme	1	PG Level	Master of Business Administration (M.B.A.)	2	Research Level	Doctor of Philosophy (Ph.D. in Management)								
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1	PG Level	Master of Business Administration (M.B.A.)																
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<b>25MBA1.3</b>	<b>Programme Offered</b>																	
<b>25MBA1.3.1</b>	<p>Post Graduate degree Programme offered by the College are listed in <b>Table: 25 MBA1.3.1</b></p> <p align="center"><b>Table 25MBA1.3.1: Post Graduate Programme offered by the College</b></p> <table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Title of the UG Programme</th> <th>Abbreviation</th> <th>Offered by</th> <th>Established</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Master of Business Administration</td> <td>MBA</td> <td>MBA</td> <td>2009</td> </tr> </tbody> </table>	Sl. No.	Title of the UG Programme	Abbreviation	Offered by	Established	1	Master of Business Administration	MBA	MBA	2009							
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1	Master of Business Administration	MBA	MBA	2009														
<b>25MBA1.3.2</b>	<p><b>Research Level Programme offered by the College:</b></p> <p>The college offers the following Research Programme,</p> <p><b>1. Doctor of Philosophy (Ph.D. in Management)</b></p> <p>The research centers recognized by the University are listed in <b>Table M25MBA2.3.2.</b></p> <p align="center"><b>Table 25MBA1.3.2: Research Center recognized by the University</b></p> <table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Research Center Under VTU &amp; UOM</th> <th>Established</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Master of Business Administration</td> <td>2012</td> </tr> </tbody> </table>	Sl. No.	Research Center Under VTU & UOM	Established	1	Master of Business Administration	2012											
Sl. No.	Research Center Under VTU & UOM	Established																
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<b>25MBA2.0</b>	<b>PROGRAMME DURATION AND TOTAL CREDITS</b>																	
	<p>The normal duration of fulltime Academic Programme is the same as that followed by the University.</p> <p align="center"><b>Table 25MBA2.0: Programmes recognized by the University</b></p> <table border="1"> <thead> <tr> <th rowspan="2">Sl. No.</th> <th rowspan="2">Programmes</th> <th colspan="2">Duration (Years)</th> <th rowspan="2">Total No. of Credits</th> </tr> <tr> <th>Min.</th> <th>Max.</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Master of Business Administration (MBA)</td> <td>2</td> <td>4</td> <td>100</td> </tr> <tr> <td>2</td> <td>Doctor of Philosophy (Ph.D. in Management)</td> <td>3</td> <td>8</td> <td>-</td> </tr> </tbody> </table>	Sl. No.	Programmes	Duration (Years)		Total No. of Credits	Min.	Max.	1	Master of Business Administration (MBA)	2	4	100	2	Doctor of Philosophy (Ph.D. in Management)	3	8	-
Sl. No.	Programmes			Duration (Years)			Total No. of Credits											
		Min.	Max.															
1	Master of Business Administration (MBA)	2	4	100														
2	Doctor of Philosophy (Ph.D. in Management)	3	8	-														
<b>25MBA2.1:</b>	<b>Admissions to MBA Programme Eligibility:</b> Admission of students to MBA Programme shall be made as per the Government of Karnataka and AICTE Norms																	



	that are applicable from time to time.
<b>25MBA2.2:</b>	Candidates should have passed recognized bachelor's degree of minimum 3 years duration or equivalent examination and obtained an aggregate minimum of 50% marks taken together in all the subjects including languages in all the years of the Degree Examination (45% in case of SC, ST and Category - 1 Karnataka candidates).
<b>25MBA2.3:</b>	<b>For Admission under Government Quota:</b> In addition to Section 23MBA2.1 candidates should have a qualifying rank in PG CET entrance examination conducted by KEA.
<b>25MBA2.4:</b>	<b>For Admission under Management Quota:</b> In addition to Section 23MBA2.1 candidates should have a qualifying rank in PG CET / Karnataka Management Aptitude Test (KMAT) / Common Management Admission Test (CMAT) / any approved entrance examination conducted by the authority recognized by Government of Karnataka / VTU / any other University of Karnataka State.
<b>25MBA2.5:</b>	<b>For Admission of Candidates from Other Universities of Karnataka / Outside Karnataka [Other than VTU]:</b> The candidates from Universities other than VTU shall have to obtain migration certificate from concerned University and obtain eligibility approval from VTU.
<b>25MBA2.6:</b>	Further, as and when the government regulations for admission are revised, the same shall be applicable as criteria for admission to the said courses at our autonomous institution.

**25MBA3.0: ACADEMIC YEAR**

The breakup of Academic Calendar (Odd, Even and EDGE Semesters) is given in the Table-25MBA3.0

**Table 25MBA3.0: Typical Schedule of Academic Year**

Sl. No.	Action Plan	Registration of Course	Course Work	Preparations	Examinations	Declaration of Results	Total
1	<b>Odd Semester</b>	One week before the commencement of the semester	16 Weeks	1 Week	2 Weeks	1 Week	20 Weeks
2	<b>Vacation</b>	2 Weeks					2 Weeks
3	<b>Even Semester</b>	One week before the commencement of the semester	16 Weeks	1 Week	2 Weeks	1 Week	20 Weeks
4	<b>Supplementary Exams</b>	1 Week					1 Week
5	<b>EDGE Semester</b>	7 weeks (1 week of Placement and Soft Skill Training; 2 weeks of Short Term Training Program; and 4 weeks of Internship)					7 Weeks
6	<b>Vacation</b>	2 Weeks					2



		Weeks
<b>Total Duration (Fifty-two weeks)</b>		<b>52 Weeks</b>
<b>25MBA3.1:</b>	<p><b>Semester Scheme</b></p> <p>a) The Semester Scheme provides several benefits to management education Programme in contrast to the Annual Scheme. Therefore, the College adopts the Semester Scheme for its PG and Research Programmes.</p> <p>b) <b>Academic Calendar:</b> There is uniformity in the functioning of the Semester Scheme for MBA Programme in the College, as this can provide good academic flexibility to their stake holders, particularly the students and the faculty members. For this purpose, each academic year is divided into semesters, with the calendar, durations and academic activities being fixed in advance by the college while maintaining a common opening / reopening date for the odd semester.</p> <p>c) The breakdown of an academic year for implementing the Semester Scheme is given in Table 25MBA4.3.1 as a typical example, consisting of two regular semesters in an academic year.</p> <p>d) <b>Course Registration:</b> A student shall register for courses (core or elective) to earn credits for meeting the requirements of a PG Degree / Certificate Programme. Such courses together with their grades and the credits earned shall be included in the Grade Card issued by the College at the end of each semester, like odd and even, it forms the basis for determining the student's academic performance in that semester.</p> <p>e) <b>Academic Schedules:</b> The calendar includes important academic activities to assist the students and the faculty. These include, dates assigned for registration of courses, dropping of courses and withdrawal from courses. This enables the students to be well prepared, minimize their chances of failure in CIE and/or SEE and take full advantage of the flexibility provided by the credit system.</p> <p>f) <b>Induction Programme as per AICTE guideline:</b></p> <ul style="list-style-type: none"> <li>➤ There is a 1-week long induction Programme for the PG students entering the institution, right at the start. Normal classes start only after the induction Programme is over.</li> <li>➤ The purpose of the Student Induction Programme is to help new students adjust and feel comfortable in the new environment, inculcate in them the ethos and</li> </ul>	



culture of the institution, help them build bonds with other students and faculty members, and expose them to a sense of larger purpose and self-exploration. At the start of the induction, the students learn about the institutional policies, processes, practices, culture and values, and their mentor groups are formed. Its purpose is to make the students feel comfortable in their new environment, open them up, set a healthy daily routine, create bonding in the batch as well as between faculty and students, develop awareness, sensitivity and understanding of the self, people around them and the society at large.

- The Induction Programme shall include proficiency modules in managerial skills, technical skills & conceptual skills to ensure all students are prepared to pursue the MBA Programme. The induction Programme shall also include interactive sessions from distinguished alumni from (administrative sector, academic sector, national organization, multi-national organization in India and abroad every Programme).
- g) **Registration of Course:** Each student registers for MBA course at the beginning of the Programme. Refers to formal registration for the Courses of a semester (Credits) by every student under the supervision of a Faculty Advisor (also called Mentor, Counselor, etc.,) in each Semester for the Institution to maintain proper record.
- h) **Dropping of Course:** A specific time period is fixed, e.g., in the middle of a semester for this purpose to be based on the review to be conducted of students' performance in CIE by the concerned proctor. Their view to mainly assist the students having poor performance to be facilitated to drop the identified course(s) (up to the minimum credits specified for the semester) without being mentioned in the Grade Card. Such Courses to be re-registered by these students and taken up for study at a later semester in the Programme.
- i) **Withdrawal from Course:** A specific time period shall be identified by the College towards the end of a semester to help review the students' performance in CIE by the proctor, followed by the students having poor performance to withdraw from identified course(s) (subject to having more than 85% attendance and having the minimum of 16 Credits) with mention in the Grade Card (Grade 'W'). Such Courses to be re-registered by these students and taken up for study at a later semester in the Programme.

	<p>j) <b>Professional Skills Enhancement Course (PSEC), Ability Enhancement Course (AEC) / Audit Course (AC):</b> In Addition, a student undertakes the courses for Professional Skills Enhancement Course, Ability Enhancement Course, Audit Course with a view to supplement his/her knowledge and/or skills. Here also, the student’s grades shall have to be reflected in the Grade Card and taken into account in determining the student’s academic performance in the semesters. In view of this, it shall not be necessary for the College to issue any separate transcript covering the above courses. 50% of course content to be delivered by faculty. Further, up to 50% of course content to be delivered by industry professionals (subject matter experts, practitioners, consultants, etc.).</p>
<p><b>25MBA3.2:</b></p>	<p><b>Change of College or Change of Institution</b></p> <ul style="list-style-type: none"> <li>➤ Transfer of students from one college to another college within Karnataka state is permitted as approved by the academic council of the institution and VTU only at the beginning of 3<sup>rd</sup> semester, subject to availability of seats within the permitted intake in respective institution,</li> <li>➤ The candidate seeking admissions are to be only from VTU and shall have to apply for establishment of equivalence with prescribed fee as notified by the institution and VTU</li> <li>➤ The candidates from other universities must obtain eligibility or equivalence approval from VTU</li> <li>➤ The Regulations Governing the Change of College: <i><a href="https://vtu.ac.in/wp-content/uploads/2021/01/Notified-COC-Regulations.pdf">https://vtu.ac.in/wp-content/uploads/2021/01/Notified-COC-Regulations.pdf</a></i></li> </ul>
<p><b>25MBA4.0:</b></p>	<p><b>CREDIT SYSTEM</b></p>
<p><b>25MBA4.1</b></p>	<p><b>General:</b></p> <p>The institution follows a Choice Based Credit System (CBCS) from the academic year 2015-16 onwards. The students have an option of choosing from a wide range of electives combination. Value added courses are also offered as a part of extended learning in inter-disciplinary and multi- disciplinary domains. Thus the CBCS facilitates continuous learning and assessment. The CBCS for the MBA Programme provides a great opportunity to the students in their preparation to meet the challenging opportunities ahead.</p> <p><b>1. Major Benefits:</b></p> <p>Major benefits accruing by adopting the Credit System are listed below:</p>



Quantification and uniformity in the listing of courses for MBA Programme at a College, like core (hard/soft), electives and project work.

Ease of allocation of courses under different heads by using their credits to meet national/international practices in management education.

Convenience to specify the minimum/maximum limits of course load and its average per semester in the form of credits to be earned by a student.

Flexibility in Programme duration for students by enabling them to pace their course load within minimum/maximum limits based on their preparation and capabilities.

Wider choice of courses available from any domain of the same College or even from other similar Colleges, either for credit or for audit.

Improved facility for students to optimize their learning by availing of transfer of credits earned by them from one College to another.

In the Credit System, the course work of students is unitized and one credit is assigned to each unit after a student completes the teaching-learning process as prescribed for that unit (credit) and is successful in its assessment.

**25MBA4.2 : Credit Definition:**

Every course offered carries credits which are specified in the scheme of the study and the credit allocation is as given in Table 25MBA4.2.

**Table 25MBA4.2: Credit Definition**

4 (Four) Hours Lecture Per Week	4 (Four) Credit
3 (Three) hour Lecture Per Week	3 (Three) Credit
1 (One) hour Lecture Per Week	1 (One) Credit
2 (Two) hours Tutorials Per Week	1 (One) Credit
2 (Two) hours Practical/ Laboratory/ SDA Per Week	1 (One) Credit

- a) Tutorials conducted for Two hours/ Week/ Semester
- b) Practical / Laboratory/ SDA conducted for Two hours/ Week/ Semester
- c) Four-credit theory courses shall be designed for 50 hours of teaching – Learning-Process
- d) Three credit theory courses shall be designed for 40 hours of teaching – Learning-Process
- e) Two credit theory courses shall be designed for 25 hours of teaching – Learning-Process
- f) One credit theory course shall be designed for 15 hours of teaching –



	<p>Learning-Process</p> <p>g) The course content is framed with equal teaching hours for every module / Unit.</p>																																			
<b>25MBA4.3:</b>	<b>Credit Structure</b>																																			
	<p>A typical Credit Structure for coursework based on the above definition is given in Table 25MBA4.3. This shall be applicable for the coursework of students registered for MBA Programme offered by the institution.</p> <p><b>Table 25MBA4.3: Typical Credit Structure for Various Types of Courses</b></p> <table border="1" data-bbox="432 622 1465 965"> <thead> <tr> <th colspan="5">Credit Values</th> </tr> <tr> <th>Lectures (L) (Hours / Week)</th> <th>Tutorials (T) (Hours / Week)</th> <th>P + SDA (Hours / Week)</th> <th>Credits (L:P &amp; SDA)</th> <th>Credits (Total)</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>0</td> <td>0</td> <td>4:0</td> <td>4</td> </tr> <tr> <td>3</td> <td>0</td> <td>0</td> <td>3:0</td> <td>3</td> </tr> <tr> <td>2</td> <td>2</td> <td>0</td> <td>2:1</td> <td>3</td> </tr> <tr> <td>2</td> <td>0</td> <td>2</td> <td>2:1</td> <td>3</td> </tr> <tr> <td>2</td> <td>2</td> <td>2</td> <td>3:1</td> <td>4</td> </tr> </tbody> </table> <p><b>Note:</b> P: Practical, SDA - Skill Development Activities: Activities like practical training, study tour, industrial visit, guest lectures, and workshops are not to carry credits.</p> <p>Thus, it is more appropriate to specify the eligibility requirements for award of Degree based on PG course work by prescribing the total number of credits to be earned, as an alternative to specifying the MBA Programme duration. This will be of great help in providing the well-needed flexibility to the students in planning their academics and their careers.</p>	Credit Values					Lectures (L) (Hours / Week)	Tutorials (T) (Hours / Week)	P + SDA (Hours / Week)	Credits (L:P & SDA)	Credits (Total)	4	0	0	4:0	4	3	0	0	3:0	3	2	2	0	2:1	3	2	0	2	2:1	3	2	2	2	3:1	4
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<b>25MBA4.4:</b>	<p><b>Credits to be earned for award of degree:</b></p> <p>The total number of credits to be earned by a student to qualify for the Degree award from each Autonomous College is as given in Table 25MBA4.4.</p> <p><b>Table 25MBA4.4: Total Credits to be Earned for Award of Degree</b></p> <table border="1" data-bbox="400 1592 1449 1742"> <thead> <tr> <th colspan="2" rowspan="2">Programme</th> <th colspan="2">Normal Duration</th> <th rowspan="2">Maximum Number of Credits</th> </tr> <tr> <th>Years</th> <th>Semesters</th> </tr> </thead> <tbody> <tr> <td>PG Degree</td> <td>M.B.A.</td> <td>2</td> <td>4</td> <td>100</td> </tr> </tbody> </table>	Programme		Normal Duration		Maximum Number of Credits	Years	Semesters	PG Degree	M.B.A.	2	4	100																							
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<b>25MBA4.5:</b>	<p><b>Course Load in a Regular Semester</b></p> <p>The ODD and EVEN semesters are known as regular semesters. The course load for a student per semester as well as its minimum and maximum limits, are based on the guidelines by the University, which is based on AICTE Model Curricula for PG Programme (2025) and considering the</p>																																			

	<p>academic strength and capability of an average student.</p> <ul style="list-style-type: none"> <li>➤ In the first two semesters, the prescribed course load per semester is fixed and is mandated (16 to 25 credits / semester for the MBA Programme). Withdrawal/dropping of courses in the first and second semester is not allowed.</li> <li>➤ In higher semesters, the average load is 25 credits / semester, with its minimum and maximum limits being set at 16 and 25 credits. The variation in credits depends on CGPA. This flexibility enables students to cope-up with the coursework and helps in improving their academic performance and optimizes the learning outcome.</li> <li>➤ <b>Contact Hours:</b> Considering the expectations from management professionals with PG and Research Degrees in the 21<sup>st</sup> century, the number of contact hours for students is fixed 28-30 hours/week. This will help students in getting enough time and opportunity to do better preparation for the courses prescribed for credit, to take up self- study, to develop their creative talents and abilities and benefitting from the Add-On courses and those taken for audit. This can also enable them to get ready for challenging and exciting careers ahead.</li> </ul> <p>A typical example showing the calculation of contact hours based on course credits is given in Table 25MBA4.5</p> <p align="center"><b>Table 25MBA4.5: Typical Course Load per Semester</b></p> <table border="1" data-bbox="544 1346 1305 1780"> <thead> <tr> <th>Course Type</th> <th>Credits of (L:T:P&amp;SDA)</th> <th>Total Credits</th> <th>Contact hours</th> </tr> </thead> <tbody> <tr><td>PC</td><td>3:0:1</td><td>4</td><td>03</td></tr> <tr><td>PC</td><td>3:0:1</td><td>4</td><td>03</td></tr> <tr><td>PC</td><td>3:0:1</td><td>4</td><td>03</td></tr> <tr><td>PC</td><td>3:0:1</td><td>4</td><td>03</td></tr> <tr><td>PC</td><td>3:0:1</td><td>4</td><td>03</td></tr> <tr><td>PSEC</td><td>1:0:2</td><td>2</td><td>01</td></tr> <tr><td>PSEC</td><td>1:0:2</td><td>2</td><td>01</td></tr> <tr><td>AEC</td><td>0:0:2</td><td>1</td><td>01</td></tr> <tr> <td align="center" colspan="2"><b>Total</b></td> <td><b>25</b></td> <td><b>18</b></td> </tr> </tbody> </table>	Course Type	Credits of (L:T:P&SDA)	Total Credits	Contact hours	PC	3:0:1	4	03	PC	3:0:1	4	03	PC	3:0:1	4	03	PC	3:0:1	4	03	PC	3:0:1	4	03	PSEC	1:0:2	2	01	PSEC	1:0:2	2	01	AEC	0:0:2	1	01	<b>Total</b>		<b>25</b>	<b>18</b>
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<p><b>25MBA4.6:</b></p>	<p><b>The Proctor System</b></p> <p>The college has a well-organized Proctor System, effective examinations/assessment system and a comprehensive Academic Calendar prescribing specific dates for each activity, for good success in realizing the</p>																																								



- flexibilities.
- i) The college has a Faculty Advisory System (Proctoring system) is to help the students to complete their studies successfully & comfortably. A faculty is called as proctor and the student as proctee. Each Faculty Advisor/Proctor is assigned a group of students.  
The functions of the Proctor are to:
    - a) Advise the students in the group on all academic matters (like registration of courses, dropping of courses and/or withdrawing from courses),
    - b) Monitor the students' in the group for their individual academic performance,
    - c) Identify students in the group who are slow, average or fast learners to help them pace their studies /learning at the College based on their individual abilities, and
    - d) Serve as a friend, philosopher and guide to all of them in the group during their studentship at the College.
  - ii) With the Proctor in place, a student to be normally permitted to register for the average course load in the first semester. And, based on the performance in the semester and faculty advice, he/she to continue with this load (for average and fast learners) or to reduce it to the minimum permissible (for slow learners) by dropping of/withdrawing from some course(s)/credits before the dates prescribed for these. This facility to assist the student to pace the course work, minimize the chances of failure in the course(s) and optimize the learning process.
  - iii) The student's performance in the first year forms the basis for faculty advice on the number of credits to be registered from the third semester onwards (within the minimum/maximum limits of 16 to 25 credits). Further faculty advice and close monitoring to help a slow learner to pace the course work properly by reducing the course load, if required and to minimize the chances of failure in the semester.
  - iv) The above experience to enable any student to properly plan his/her course load in each succeeding semester, by fixing it to be more than or equal 16 credits and less than or equal to 25 credits based on faculty advice and his/her academic performance in the previous semester. Faculty advice to be also useful to the

	<p>student in identifying appropriate elective courses.</p> <p>v) This experience is to also help fast learners (or outstanding students) to accelerate their programme by registering and maintaining up to the maximum (equal to 25 credits) course load in each succeeding semester based on their performance in the preceding and the current semesters. Such students to be able to complete the credit requirements of the programme in a shorter time, and use the time towards Value Added Courses or for internship.</p> <p>vi) The number of credits earned by a student during the semester/year and Semester Grade Point Average (SGPA) as well as the Cumulative Grade Point Averages (CGPA) shall serve as performance indices to determine the standards as given in the Regulations later.</p> <p><b>Expected Outcome of the proctor system:</b></p> <p>Reduce the failure rate, motivate the students &amp; improve the overall performance and quality of the student.</p>
<b>25MBA5.0:</b>	<b>CURRICULUM FRAME WORK:</b>
<b>25MBA5.1:</b>	<p><b>General Issues:</b></p> <p>a) Curriculum Framework is important in setting the right direction for a MBA programme by the College, as it takes into account the type and quantum of knowledge necessary to be acquired by a student to qualify for a particular award in his/her chosen specialization area.</p> <p>b) Besides, this also helps in assigning the credits for each course, sequencing the courses semester-wise and finally arriving at the total number of courses to be studied and the total number of credits to be earned by a student to fulfill the requirements for the conferment. The College takes into account the AICTE Model Curricula notified from time to time and follow them so as to be abreast of the national trends in this connection.</p> <p>c) At the time of graduation, the minimum expected skills in every graduating management professionals, for global acceptance is defined by NBA, through the Programme Outcomes (POs). The POs are primarily developed through the curriculum, the Course Outcomes (COs) of various courses of the curriculum. Hence, the expected skills to be developed through the POs forms an important factor during curriculum design.</p>
<b>25MBA5.2:</b>	<b>Mapping of Courses to Program Outcomes, Program Educational Objectives,</b>



**Program Specific Outcomes, and Sustainable Development Goals:**

Each course included in the curriculum shall be designed to contribute meaningfully to the attainment of the Program Outcomes (POs), Program Educational Objectives (PEOs), and Program Specific Outcomes (PSOs), as defined by the respective program.

The Course Outcomes (COs) shall be explicitly stated using appropriate action verbs from the Revised Bloom’s Taxonomy and shall be mapped to relevant POs and PSOs with defined correlation levels. The cumulative attainment of POs, PSOs, and PEOs shall be periodically assessed and used for curriculum improvement.

In alignment with national educational priorities and global imperatives, the curriculum shall also support the integration and mapping of course content, projects, and learning activities to the United Nations **Sustainable Development Goals (SDGs)**, wherever applicable. Departments shall encourage the inclusion of SDG themes—especially those related to engineering domains such as clean energy, climate action, sustainable infrastructure, and inclusive innovation—within course design, student projects, internships, and co-curricular engagements. The Internal Quality Assurance Cell (IQAC) shall periodically review the effectiveness of CO-PO-PEO-PSO-SDG mapping as part of the curriculum review and quality assurance process.

**The defined 17 SDGs are as mentioned below:**

1. No poverty
2. Zero hunger
3. Good health and well - being
4. Quality education
5. Gender Equality
6. Clean water and sanitation
7. Affordable and clean energy
8. Decent work and economic growth.
9. Industry, innovation, and infrastructure
10. Sustainable cities and communities
11. Reduced inequality
12. Responsible consumption and production



	<p>13. Climate action                  14. life below the river                  15. Life on land                  16. Peace, justice, and strong institution                  17. Partnership for the goals.</p>				
<p><b>25MBA5.3:</b></p>	<p><b>Curricular Components:</b></p> <p>The curriculum includes various curricular components as listed below, with recommended credits (minimum and maximum) for each component, and is dependent on the degree to be awarded:</p> <ol style="list-style-type: none"> <li>a) <b>PC:</b> Professional Core Course, common to all chosen specialization;</li> <li>b) <b>PES:</b> Professional Elective Single, relevant to the chosen single specialization;</li> <li>c) <b>PED:</b> Professional Elective Dual, relevant to the chosen dual specialization;</li> <li>d) <b>PDD:</b> Professional Dual Degree, relevant to the chosen dual degree;</li> <li>e) <b>PSEC:</b> Professional Skills Enhancement Course, from relevant domain;</li> <li>f) <b>AEC:</b> Ability Enhancement Course, from interdisciplinary domains;</li> <li>g) <b>AC:</b> Audit Course, from other Leadership, NPTL/SWAYAM/MOOC;</li> <li>h) <b>Internship and Project Thesis:</b> in Industry, Academic Institution or elsewhere.</li> <li>i) Curriculum includes few elective courses offered through MOOCs under the guidance of the faculty in-charge, who shall be responsible for conducting the required CIE and SEE.</li> </ol>				
<p><b>25MBA5.3:</b></p>	<p><b>PG MBA Degree Programme :</b></p> <p>The College offers the PG Programme in Master of Business Administration (M.B.A.), with credit distribution among various curricular components as given in <b>Table: 25MBA5.3</b>. The MBA Programme includes courses from Professional Core (PC), Professional Elective Single (<b>PES</b>), Professional Elective Dual (<b>PED</b>), Professional Dual Degree (PDD), Professional Skills Enhancement Course (<b>PSEC</b>), Ability Enhancement Course (<b>AEC</b>), Audit Course (<b>AC</b>), &amp; Internship and Project Thesis (INPT).</p> <p align="center"><b>Table 25MBA5.3: Typical Credits Distribution for the MBA Programme</b></p> <table border="1" data-bbox="448 1944 1406 2018"> <thead> <tr> <th align="center">Course Category</th> <th align="center">Typical Credits</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Course Category	Typical Credits		
Course Category	Typical Credits				



	<b>PC:</b> Professional Core Course	48
	<b>PES:</b> Professional Elective Single, relevant to the chosen single specialization OR <b>PED:</b> Professional Elective Dual, relevant to the chosen dual specialization OR <b>PDD:</b> Professional Dual Degree, relevant to the chosen dual degree;	32
	<b>PSEC:</b> Professional Skills Enhancement Course, from other technical and/or emerging subject areas, including Sciences and Management;	08
	<b>AEC:</b> Ability Enhancement Course, from other technical and/or emerging subject areas, including Sciences and Management;	02
	<b>AC:</b> Audit Course, from other Leadership, NPTL/SWAYAM/MOOC;	01
	<b>IN:</b> Internship and Project Thesis, in Industry, Academic Institution or elsewhere;	09
	<b>Total</b>	<b>100</b>

It is recommended that the Internship and Project Thesis of the M.B.A. Programme, leads to a Research publication in a reputed Journal/Conference, or, the start-up initiative with a sustainable and viable business model accepted by the incubation center of the college together with the formal registration of the startup.

**25MBA6.0:**

**ASSESSMENT:**

**25MBA6.1:**

**Achievement Testing through CIE and SEE:**

- a) The assessment of students' performance in course work during and/or at the conclusion of a Programme has to be done using examinations.
- b) In management education, the assessment has to be preferably of the achievement-testing type, so that a student's knowledge, understanding and competence in the courses studied are properly assessed and certified. The Regulations given below enable the Autonomous Colleges to achieve this goal and gain the confidence and respect of their stake holders, particularly students. Typically achievement - testing is done in two parts as follows, both of them being important in assessing a student's achievement:
  - **Sessional:** Involving **Continuous Internal Evaluation (CIE)**, to be conducted by the course instructor all through the semester. This includes monthly tests, assignments, case studies, practical component, quiz, seminar, problem solving, and other means.
  - **Terminal:** covering **Semester End Examinations (SEE)**, to be conducted by the course instructor jointly with an external examiner at the end of a



	<p>semester, on dates to be fixed at the College level. This includes a written examination for theory courses and practical examination conducted by COE.</p> <p>c) Both CIE and SEE being equally important in judging the coursework performance of students, they need to be conducted with equal rigor and equal seriousness in the credit system. This makes it necessary that both of them are assigned equal (50:50) weightage. And, a student's performance in coursework shall be judged by taking into account the results of both CIE and SEE individually and also together by giving equal weightage for them. This practice is followed for all courses of MBA Programme.</p> <p>d) Three Tests are conducted and the best two of three are considered for CIE component. Additional CIE component is through quizzes as decided by the course faculty and reflected in course outcome.</p> <p>The TESTs/quizzes shall be conducted by the course faculty with due approval from the HoD. Advance notification for the conduction of Quiz is mandatory and the responsibility lies with the concerned course faculty.</p> <p><b>Compensatory Test:</b> A Compensatory Test will be provided to those students who are having satisfactory attendance, course-wise but remained absent for the TEST due to a valid/unavoidable circumstances with prior permission OR aim for improvement in the CIE component of the course.</p> <p>The purpose of conducting internal assessments is to ensure continuous evaluation and measure continuous learning. Hence, the Compensatory Test is conducted purely to address genuine student cases. Hence, only ONE Compensatory Test will be conducted by the course faculty which includes the portion of both internal tests during the period indicated in the Academic Calendar.</p>
<p><b>25MBA6.2:</b></p>	<p><b>Question Papers:</b></p> <p>a) <b>Question Paper Pattern:</b> For an effective achievement testing of students in a course, a good question paper needs to be used as the principal tool. This makes it necessary for the question papers used at CIE and SEE to;</p> <ul style="list-style-type: none"> <li>• Cover all sections of the course syllabus uniformly.</li> <li>• Be unambiguous and free from any defects/errors.</li> <li>• Emphasize knowledge testing, problem solving and quantitative methods.</li> </ul>



- Contain adequate data/other information on the problems assigned, and
  - Have clear and complete instructions to the candidates.
- b) **Question Paper Planning:** The above requirements make it necessary for a Question Paper to cover the entire syllabus, with a provision for the students to answer questions from the whole syllabus. As students need to be given some choice in the questions included in the Paper, it is necessary for the Question Papers at SEE, in particular, to have built in choice under each module of the syllabus. This factor shall be taken note of and strictly followed by each Autonomous College, while planning of the Question Papers.
- c) Besides, it is also necessary for the Course syllabi to be drafted properly, be defect-free and also properly given in modular form to enable the setting of good question papers covering the whole syllabus. These aspects have to be taken into account, in particular, by the Boards of Studies.
- d) **Typical Question Paper:** The questions to be included in the Question Papers at CIE and SEE can be of two types as follows and the course instructors as well as the external examiners shall have to be well trained/experienced to set them.
- **Comprehensive Questions,** having all questions of the regular type to be answered in detail. Such a Question Paper to be useful in the testing of overall achievement and maturity of the students in a course through long questions relating to theoretical/practical knowledge, derivations, problem solving, modeling, simulation, design, application and quantitative evaluation. Questions of this type are included in both CIE and SEE.
  - **Multiple Choice Question,** having each question to be answered by tick marking the correct answer from the choices (commonly four) given against it. Such a question paper to be useful in the testing of knowledge, skills, comprehension, application, analysis, synthesis, evaluation and understanding of the students. CIE to include questions of this type through quiz or other assessments.
  - **CIE:** The CIE shall be conducted exclusively by the course instructor. The instructor to spell out the components of CIE to the students in advance, maintain transparency in its operation, declare the evaluation results in time and then return the answer scripts and assignment sheets to them as soon as

possible. The instructor to also solve the questions from these test papers during tutorial sessions for the benefit of all the students concerned, especially slow learners.

**25MBA6.3:**

**Continuous Internal Evaluation:**

**Theory Course with 4 Credits: Profession Core Course (PC)**

This section of regulations is applicable to all theory-based courses. The minimum CIE marks requirement is 50% of maximum marks in each component.

<b>Table 25MBA6.3.1: CIE Split up for Professional Core Course (PC)</b>				
<b>Components</b>		<b>Number</b>	<b>Weightage</b>	<b>Max. Marks</b>
(i)	Internal Assessment - Tests (A)	3	50%	25
(ii)	Assignments / Practical & SDA (B)	2	50%	25
<b>Total Marks</b>				<b>50</b>

**Final CIE Marks = (A) + (B)**

A=Average of best 2 test marks

B=Average of 2 Assignment Marks

**Theory Course with 4 Credits: Professional Elective Single/Dual/Degree (PES/PED/PDD)**

This section of regulations is applicable to all theory-based courses. The minimum CIE marks requirement is 50% of maximum marks in each component.

<b>Table 25MBA6.3.2: CIE Split up for Professional Elective Single/Dual/Degree (PES/PED/PDD)</b>				
<b>Components</b>		<b>Number</b>	<b>Weightage</b>	<b>Max. Marks</b>
(i)	Internal Assessment - Tests (A)	3	50%	25
(ii)	Assignments / Practical & SDA (B)	2	50%	25
<b>Total Marks</b>				<b>50</b>

**Final CIE Marks = (A) + (B)**

A=Average of best 2 test marks

B=Average of 2 Assignment Marks

**Skill Based with 2 Credits: Professional Skills Enhancement Course (PSEC)**

This section of regulations is applicable to skill based courses. The minimum CIE marks requirement is 50% of maximum marks in each component.

<b>Table 25MBA6.3.3: CIE for Theory based Ability Enhancement Course</b>				
<b>Components</b>		<b>Number</b>	<b>Weightage</b>	<b>Max. Marks</b>
(i)	Internal Assessment - Tests (A)	3	50%	25
(ii)	Assignments / Practical & SDA (B)	2	50%	25
<b>Total Marks</b>				<b>50</b>

**Final CIE Marks = (A) + (B)**

A=Average of best 2 test marks

B=Average of 2 Assignment Marks



The CIE question paper shall have MCQ set for 25 questions, each carrying one mark. Internal assessment marks shall be the average of the two test conducted.

**Ability Based with 1 Credit: Ability Enhancement Course (AEC)**

This section of regulations is applicable to ability based course. The minimum CIE marks requirement is 50% of maximum marks in each component.

<b>Table 25MBA6.3.4: CIE for Theory based Ability Enhancement Course</b>				
<b>Components</b>		<b>Number</b>	<b>Weightage</b>	<b>Max. Marks</b>
(i)	Internal Assessment - Tests (A)	3	50%	25
(ii)	Assignments / Practical & SDA (B)	2	50%	25
<b>Total Marks</b>				<b>50</b>

**Final CIE Marks = (A) + (B)**

A=Average of best 2 test marks

B=Average of 2 Assignment Marks

The CIE question paper shall have MCQ set for 25 questions, each carrying one mark.

**CIE Assessment Pattern for Audit Course with 1 Credit – Leadership NPTEL/SWAYAM/MOOC MOOCs Online Courses / Societal Project**

For **NPTEL/SWAYAM/MOOC MOOCs Online Courses / Societal Project** there will be no CIE and SEE for **NPTEL/SWAYAM/MOOC MOOCs Online Courses**. The grade awarded in the online course certificate provided by the competent authority will be considered. If grades are not mentioned, but marks are mentioned in the online course certificate, then, the marks are converted to equivalent Letter Grade.

**For Societal Project** there will be no CIE and SEE. The certificate awarded by the department by the competent authority will be considered.

**Internship and Project Thesis:** Internship and Project Thesis shall be evaluated as per the following guidelines.

The CIE marks awarded for project work shall be based on the evaluation of project work by the guide, project presentation skill and viva - voce in the ratio 50:25:25.

Marks awarded for the project report shall be the same for all the students of the batch. The faculty guide / mentor guiding the project phases shall evaluate the performance for 50% of the maximum marks of CIE for the report.

<b>Table 25MBA6.3.5: Internship and Project Thesis Evaluation for CIE</b>			
<b>S/L</b>	<b>Description</b>	<b>% of Marks</b>	<b>In Marks</b>
1	Assessment by Guide: Interactions &	50%	25



		Presentations		
2		Report Analysis	50%	25
		<b>Total</b>	<b>100%</b>	<b>50</b>
<b>Table 25MBA6.3.6: Internship and Project Thesis Evaluation for SEE</b>				
<b>S/L</b>		<b>Description</b>	<b>% of Marks</b>	<b>In Marks</b>
1		Report Evaluation by Guide and External Examiner	50%	25
2		Viva - Voce Examination to be conducted by the Guide and External Examiner	50%	25
		<b>Total</b>	<b>100%</b>	<b>50</b>
<b>25MBA6.4:</b>	<p><b>SEMESTER END EXAMINATIONS (SEE):</b></p> <p><b>Theory Course with 4 Credits: Professional Core Course (PC) / Professional Elective Single/Dual/Degree (PES/PED/PDD)</b></p> <p>1. Question paper pattern will be of Part A shall consists of 7 questions is subdivided into a, b, c covering all the topics of irrespective module. Part B Question No. 8 shall be compulsory on case study / practical problem. Each question is set for 20 marks. The medium of the question paper shall be English unless otherwise it is mentioned.</p> <p>2. The students have to answer 4 full questions from Q.No 1 to Q.No 7.</p> <p>Marks scored will be proportionally scaled down to 50 marks</p> <p><b>Skill Based Course with 2 Credits and Ability Based with 1 Credit</b></p> <p>The SEE question paper shall have MCQ set for 50 questions, each carrying 1 mark. The time duration for SEE is 1 hour.</p>			
<b>25MBA6.5:</b>	<p><b>Alternate Assessment Tools:</b></p> <p>Alternate assessment tools go beyond traditional exams to evaluate students' practical understanding, critical thinking, collaboration, and problem-solving skills. These tools promote continuous, application-based, and student-centered evaluation methods. They help in assessing not only what students know but how they apply that knowledge in real-world or simulated settings. They are particularly effective in engineering and multidisciplinary courses where creativity, analysis, and teamwork are essential. These tools can be digital, reflective, collaborative, or project-based, offering flexibility and promoting active learning.</p> <p>Some of the Alternate Assessment Tools are listed below.</p> <p><b>1. Project-Based Assessment:</b> Students work individually or in teams to solve</p>			



- real-world or interdisciplinary problems. It emphasizes innovation, technical accuracy, and teamwork, often culminating in expos or presentations.
2. **Peer Assessment:** Students assess each other's work using structured rubrics and feedback guidelines. It encourages responsibility, constructive criticism, and deeper engagement with evaluation criteria.
  3. **Reflective Journals / Learning Logs:** Students document their learning journey, challenges faced, and personal growth. This promotes self-awareness, critical thinking, and continuous improvement.
  4. **Open-Book / Application-Oriented Tests:** Tests allow reference materials and focus on application and analytical thinking. They simulate real-world problem-solving over rote memorization.
  5. **Case Study Analysis:** Students analyze complex real-world or industrial cases to propose solutions. This enhances decision-making, logical reasoning, and communication skills.
  6. **Simulation-Based Assessment:** Students use software (e.g., MATLAB, ANSYS) to simulate real-world environments. It builds technical skills and decision-making under realistic constraints.
  7. **Rubric-Based Practical Assessments:** Lab tasks are evaluated using predefined rubrics and observation. Ensures consistency and alignment with course outcomes.
  8. **Portfolio Assessment:** A curated collection of student work over a semester shows development. It highlights creativity, skill progression, and learning evolution.
  9. **Concept Mapping:** Students visually map relationships among concepts in a \_\_\_\_\_ topic. This deepens understanding, logical structure, and cognitive integration.
  10. **Online Quizzes with Immediate Feedback:** Frequent low-stakes quizzes provide instant feedback and explanations. They help reinforce learning and identify gaps early.
  11. **Timed Online Quizzes (Concept Mastery Quizzes):** Short, time-bound quizzes test grasp of core concepts. They prevent malpractice and promote quick thinking.
  12. **Take-Home Assignments with Analytical Questions:** Extended

	<p>assignments involve critical thinking and application of concepts. Include viva to ensure originality and depth of understanding.</p> <p><b>13. In-Class Writing Prompts / One-Minute Papers:</b> Short written reflections done in class summarize learning. Used for formative assessment and gauging real-time understanding.</p> <p><b>14. Mid-Semester Micro-Projects:</b> Small-scale projects during the semester link directly to coursework. They foster creativity, practical skills, and team collaboration.</p> <p><b>15. Problem-Based Learning (PBL) Worksheets:</b> Structured worksheets challenge students to solve real-life problems. They build analytical skills and collaborative problem-solving.</p> <p><b>16. Collaborative Concept Check (Team Quizzes):</b> Team-based quizzes encourage peer teaching and group reasoning. Boosts engagement and conceptual clarity through discussion.</p> <p><b>17. Flipped Class Pre-Work Quizzes:</b> Quizzes based on pre-class materials test preparedness. They guide teaching and ensure active class participation.</p> <p><b>18. Error Analysis Assignments:</b> Students identify and correct errors in given or self-created work. Develops critical thinking and mastery over concepts.</p> <p><b>19. Gamified Quests / Knowledge Hunts:</b> Assignments are designed as progressive challenges with rewards. Enhances motivation and learning through a game-like structure.</p> <p><b>20. Scaffolded Assignments (Progressive Submissions):</b> Assignments are submitted in phases with feedback at each stage. Improves quality, reduces plagiarism, and supports learning progression.</p>
<p><b>25MBA6.6:</b></p>	<p><b>Internship and Project Thesis:</b></p> <ol style="list-style-type: none"> <li>Each candidate shall carry out the mandatory <b>Internship and Project Thesis</b> independently as per the scheme of Teaching and Examinations under the guidance of one of the faculty members of the Department in the Institution of study. If the <b>Internship and Project Thesis</b> is of interdisciplinary nature, a co-guide shall be taken from the other concerned department.</li> <li>The Department Head shall submit the list showing the name of the students, USN, Title of the <b>Internship and Project Thesis</b>, Name of the guide at the time of submission of the <b>Internship and Project Thesis</b> to COE.</li> </ol>



	<p>3. The topic and title of the dissertation shall be chosen by the candidate in consultation with the guide and co-guide, if any, during the III semester itself. The subject and topic of the dissertation shall be from the major field of study of the candidate. Modification of only the title but not the field of work may be permitted at the time of the final submission of the dissertation report during the IV semester. If the dissertation has to be carried out in any industry / R&amp;D labs / business organizations, outside the campus, permission shall be taken from the Principal to that effect.</p> <p>4. The candidate shall submit a soft copy (CD) of the dissertation work to the Institute. The CD shall contain the entire dissertation in monolithic form as a PDF file (not separate chapters). The guide, after checking the report for completeness shall upload the dissertation along with the name, University Seat Number, address, mobile number of the candidate, etc.</p>
<p><b>25MBA6.7:</b></p>	<p><b>Plagiarism Check</b></p> <p>Once the guide uploads the dissertation, the same shall be linked for plagiarism check. The allowable plagiarism index is less than or equal to 10%. If the check indicates a plagiarism index greater than 10%:</p> <p>(a) For the first time, the candidate has to resubmit the dissertation, to the Controller of Examinations), along with the penal fees of Rs. 2000/- (Rupees Two thousand only).</p> <p>(b) For the second time, the candidate has to resubmit the dissertation along with the penal fees of Rs. 4000/- (Rupees four thousand only).</p> <p>(c) If the dissertation is rejected again during the second resubmission with reference to the plagiarism index, the candidate shall redo the project and submit it after a semester's time subject to provisions of <b>25MBA2.0</b>.</p>
<p><b>25MBA6.8:</b></p>	<p><b>Evaluation</b></p> <ul style="list-style-type: none"> <li>➤ The dissertation shall be sent through email for evaluation to two examiners – one internal examiner (guide) and one external examiner (first) appointed by the CoE. The evaluation of the dissertation shall be made independently by each examiner.</li> <li>➤ Examiners shall evaluate the dissertation normally within a period of not more than two weeks from the date of receipt of the dissertation through email.</li> <li>➤ The examiners shall independently submit the marks through the specified link.</li> </ul>



	<p>➤ The average of the marks awarded by the two examiners shall be the final evaluation marks for the dissertation.</p>
<p><b>25MBA6.9:</b></p>	<p><b>Viva-Voce</b></p> <p>a) Viva-voce examination of the candidate shall be conducted as per 25MBA6.8 (h), if the dissertation work and the reports are accepted by the external examiner (first).</p> <p>b) If the external examiner (first) finds that the dissertation work and the report are not up to the expected standard and the minimum passing marks cannot be awarded, the dissertation shall not be accepted for SEE.</p> <p>c) The external examiner (first) can recommend modifications / suggestions of the dissertation or totally reject the dissertation. The examiner shall offer suggestions for improvement of the dissertation for resubmission or list the reasons for rejection of the dissertation.</p> <p>d) The resubmitted dissertation incorporating the modifications / suggestions [as per 25MBA6.8 (b)] of the external examiner (first) and satisfying provision 25MBA8.8 shall be sent again to the external examiner (first) for evaluation. If the dissertation and the report are accepted by the external examiner (first), the viva-voce examination of the candidate shall be conducted as per 25MBA6.8(h).</p> <p>e) In case of rejection of the dissertation by the external examiner (first), the same will be sent to a second examiner (external) approved by the CoE. The decision of the second examiner (external) is final. If the dissertation and the report are accepted by the second examiner (external), Viva-voce examination of the candidate shall be conducted as per 25MBA6.8 (h). If the second examiner (external) rejects the dissertation and the report, the candidate shall have to carry out the dissertation work once again and submit the dissertation subject to provisions of 25MBA6.0. In such cases of rejection, the candidate shall redo the entire procedure starting from the submission of dissertation in soft copy.</p> <p>f) In case of rejection of dissertation, with reasons, by the external examiner (first) [as per 25MBA6.8(b)], the same will be sent to a second examiner (external) [not necessarily the same examiner considered under [as per 25MBA6.8(b)] approved by the CoE. The decision of the second examiner (external) is final. If the dissertation and the report are accepted by the second</p>



examiner (external), the Viva-voce examination of the candidate shall be conducted as per 25MBA6.8 (h), If the second examiner (external) rejects the dissertation and the report, the candidate shall have to carry out the dissertation work once again and submit the dissertation subject to provisions of 25MBA6.0. In such cases of rejection, the candidate shall redo the entire procedure starting from the submission of the dissertation in soft copy.

- g) The candidate, whose dissertation is rejected, can rework the same topic or choose another topic of the dissertation under the same guide or a new guide if necessary. In such an event, the report shall be submitted within four years from the date of admission to the programme.
- h) Viva-voce examination of the candidate shall be conducted by the external examiner and internal examiner / guide. Internal examiner as per the direction of the CoE shall arrive at a mutually convenient date for the conduct of viva-voce examination of the concerned candidate with an intimation to the CoE. In case one of the examiners expresses his / her inability to attend the viva-voce, the CoE shall appoint a substitute examiner in his / her place.
- i) The relative weights for the evaluation of dissertation and the performance at the viva voce shall be as per the scheme of teaching & examination.
- j) The marks awarded by both the examiners at the viva voce examination shall be sent jointly to the CoE immediately after the examination.
- k) Examination fee as fixed from time to time by the Institute for evaluation of dissertation report and conduct of viva voce shall be remitted through the Head of the Institution as per the instructions of Principal from time to time.
- l) The candidates who fail to submit the dissertation work within the stipulated time have to submit the same at the time of next ensuing examination.
- m) **There shall be no re-examination for any** Course in the credit system to take care of such students:
  - Who have absented themselves from attending CIE or SEE without any valid reason;
  - Who have failed (Grade F) to meet the minimum passing, Standard prescribed for CIE and/or SEE;
  - Who have been detained for shortage of attendance in any coursework;
  - Who have withdrawn (Grade W) from a Course.

	<p>Such students shall be required to re-register for the Course(s) and go through CIE and SEE again and obtain a Grade E or better in each case. While such students shall have to re- register for the same Course(s) or elective Courses, as applicable.</p> <p><b>Monitoring/Assessment for Research Degrees:</b> Students registered for Research Degrees shall be monitored and assessed at College level. For details, refer to the exclusive Academic Rules &amp; Regulations for Research Programme.</p>
<p><b>25MBA6.10</b></p>	<p><b>Evaluation Process</b></p> <p><b>A. First Evaluation and Moderation</b></p> <p><b>I. First Evaluation</b></p> <p>Answer scripts (coded scripts) of each class shall be evaluated by an examiner from the panel of examiners, preferably having a minimum of 3 years of experience, according to the scheme of evaluation for the respective course.</p> <p><b>II. Moderation</b></p> <p>The answer scripts are blind reviewed to ensure quality and accuracy of evaluation as per scheme.</p> <p>i) <b>Moderator:</b> An external examiner chosen from the panel of examiners approved by the Academic Council.</p> <p>ii) <b>No. of Scripts:</b> 10% of total scripts spanning the entire range of marks awarded in first valuation are selected for moderation.</p> <p><b>Final Marks Awarded After Moderation:</b></p> <ul style="list-style-type: none"> <li>➤ If the difference between the evaluator &amp; moderator marks is <math>\leq 10\%</math> of maximum marks, then the average of the two evaluation marks will be considered.</li> <li>➤ If the difference between evaluator &amp; moderator marks is more than 10% of maximum marks, then such scripts will go for third evaluation.</li> </ul> <p><b>III. Third Evaluation</b></p> <p>i) <b>Evaluator:</b> An external examiner chosen from the panel of examiners or a senior professor in the department who has taught the course earlier, nominated by COE in consultation with BOE Chairman will be the evaluator.</p> <p><b>Final Marks Awarded After Third Evaluation:</b></p> <ul style="list-style-type: none"> <li>➤ The average marks of the nearest two evaluation marks are taken as final</li> </ul>



marks.

- If one of the three evaluation marks falls exactly midway between the other two, then higher two evaluation marks are taken and the average of this is awarded as final marks.

**B. Disclosure of Answer Books (Answer Book Seeing)**

To bring transparency in the evaluation system the evaluated answer books along with the marks awarded to each question is disclosed to students on request as detailed below.

**I. Who Can See?**

- i) Interested students who are not satisfied with the results of a course can see the answer books after applying for it.
- ii) Such students will have to appear in person and produce the proof of his/her identity to the concerned authorities before seeing of answer books. Answer books will not be disclosed to any person other than the one who has written the exam.

**II. Who Will Show? Office of the CoE**

**III. When? Within 3 to 4 working days after the announcement of results**

**IV. How to apply?**

- i) Interested student must pay the prescribed fee, fill the application form and submit the duly signed application form along with the fee paid receipt to office of CoE by appearing in person before the last date mentioned. In case the student is not able to appear in person for some reason, parent/guardian of the student may apply on his/her behalf. However, the student should authorize the same.
- ii) At the time of submitting application, student will produce the proof of his/her identity to the concerned authorities.
- iii) Applications received after the last date and applications found to be not correct in any respect will not be considered.

**V. Grievances**

- i) If a student is satisfied with the valuation of his/her book and has no grievance, then he/she will fill in a 'Satisfactory Evaluation Form' and submit it to Office of CoE.
- ii) If a student has any grievance with respect to the totaling of marks or marks



not being awarded to any question/s, then he/she shall fill an 'Evaluation Grievances Form' and submit the same to Office of CoE.

- iii) The BoE chairperson will look into such grievances and take corrective measures under the directions of CoE.
- iv) If a student has any grievance with respect to wrong evaluation or expected marks not being awarded, then he/she can apply for 'challenge evaluation' by filling a 'challenge evaluation Form' and paying the prescribed fees. The form and the copy of the fee receipt will have to be submitted to the office of CoE before the notified last date.

### **C. Challenge Evaluation**

#### **I. Who Can Apply?**

- i) Any student who has grievance with respect to evaluation of his/her answer book after revaluation of main SEE can apply.
- ii) Any student who has grievance with respect to evaluation of his/he answer book in Make-up examinations, Backlog Courses examinations or Supplementary Semester End Examinations can apply.

#### **II. How to Apply?**

- i) Students must pay the prescribed fee, fill the 'Challenge Evaluation Form' and submit the duly signed application form along with the fee paid receipt to office of COE by appearing in person before the last date mentioned.
- ii) At the time of submitting application, student will produce the proof of his/her identity to the concerned authorities.
- iii) Applications received after the last date and applications not duly signed and submitted by the person seeking challenge evaluation will not be considered.

#### **III. Process**

- i) Challenge evaluation will be done jointly by Two Examiners.
- ii) The examiner who has evaluated the same answer book earlier will not be called for challenge evaluation.
- iii) Only those questions for which the student has applied for revaluation will be evaluated in challenge evaluation. The existing marks will not be disclosed to the examiners during challenge evaluation.

#### **Challenge Evaluation Marks:**

	The marks awarded in the challenge evaluation will be the final SEE marks. There will be no scope for any further review or appeal over and above this result.
<b>25MBA7.0</b>	<b>Gracing Policy</b>
	<p>i) If the candidate has failed in only one subject of the examination, then, he/she shall be eligible to a maximum of 3 marks (out of 50 marks), if after gracing the candidate gets minimum prescribed marks and passes in the subject.</p> <p>Grace marks awarded for passing the examination is shown only in the ledger and not in the statement of marks.</p>
<b>25MBA7.1</b>	<p><b>Attendance Requirement</b></p> <p>All students shall maintain a minimum attendance of 85% in each course registered. In case of shortfall, the concerned <b>Head of the Department</b> shall consider and shall condoned efficiency up to a limit of 10% in special cases and shall submit a list of such candidates to the office of CoE. However, all the relevant documents pertaining to condonation of attendance shall be maintained by the respective department and produced as and when required by the Institutional authorities. <b>Any student failing to meet the above standard of attendance in any course(s) registered shall not be allowed to appear for SEE of such course(s).</b></p> <ul style="list-style-type: none"> <li>➤ In the event of condonation, the students are not eligible for make-up examination in that course during that semester.</li> <li>➤ Attendance at CIE and SEE: Attendance at all examinations, both CIE and SEE of each course registered shall be compulsory for the students and there shall not be any provision for re-examination/consideration.</li> <li>➤ Any student against whom any disciplinary action by the College is pending shall not be permitted to attend any SEE in that Semester.</li> <li>➤ Each Semester is considered as a unit and the candidate has to put in a minimum attendance of 85% in each course with a provision of condonation of 10% attendance for reasons such as medical emergencies and legitimate grounds.</li> <li>➤ The basis for the calculation of the attendance shall be the period prescribed by the College by its calendar of events. For the first semester students, the same is reckoned from the date of admission to the programme.</li> <li>➤ The students shall take note of his/her attendance status periodically from the</li> </ul>



	<p>respective faculty and strive to make up the shortage. However, the departments shall periodically announce the attendance status of the students. Non-receipt of such information from the college shall not be considered as valid reason for exemption from the attendance requirements.</p> <p>If a student does not fulfill the attendance requirements in any course, he/she is not permitted to attend the SEE in that course and is deemed to have been awarded “DX”. The candidate shall attend the classes for those courses when offered in the coming semesters, obtain at least the minimum CIE required, and attendance to take the SEE. However, the student is permitted to take up SEE in other courses (option for withdrawal is not available in such cases).</p>
<p><b>25MBA7.2</b></p>	<p><b>Academic Malpractice</b></p> <p>Academic malpractices shall be seriously viewed and appropriate action taken. In case of malpractice during any of the internal examinations like assignments, quizzes, and tests, the Course Teacher/Invigilator shall report the matter to the Principal/Dean for penal action. If the Principal/ Dean finds that the offence is serious enough then the matter shall be further referred to the Malpractice Committee (MPC) of the Institution. Also, any malpractice in the SEE shall also be referred to the MPC irrespective of the seriousness of the malpractice.</p>
<p><b>25MBA8.0</b></p>	<p><b>GRADING</b></p>
<p><b>25MBA8.1</b></p>	<p><b>General:</b></p> <p>a) In recent years, the grading system has replaced the evaluation of students’ performance in a Course based on absolute marks, because of its many advantages. Therefore, Autonomous Colleges under the University shall follow this practice. Here again, it is necessary to maintain uniformity in the grading practices at different Colleges to ensure that the migration of students or transfer of credits among Autonomous Colleges under the University is made easy.</p> <p>b) <b>Letter Grades:</b> A letter grade is basically a qualitative measure (an alphabet/letter) giving the performance of a student, such as, Outstanding (<b>O</b>), Excellent (<b>A+</b>), Very Good (<b>A</b>), Good (<b>B+</b>), Above Average (<b>B</b>), Average (<b>C</b>), Pass (<b>P</b>) and Fail (<b>F</b>), based on the raw score (marks, as in conventional practice) obtained by the student. This is usually arrived at after the student’s performance in a Course, which includes both CIE and SEE, is assessed and</p>



raw score (marks) for the total are awarded to begin with, followed by grouping of all the students at a Course under different grading levels, as above. If a student is absent for SEE of any of the course, the letter grade assigned to that course shall be F. If the student fails to satisfy Attendance and/or CIE requirement for course(s), then such course(s) shall be marked as Not Eligible (NE), i.e., Not Eligible to appear for SEE in that Course(s).

c) **Absolute Grading:** The College adopts the absolute grading system.

**25MBA8.2:** **Grade Points:**  
 Depending on the letter grades assigned, a student earns certain grade points. As the grading system can have different scales for grade points (like 5, 8, 10.) with more number of points in the scale being desirable for providing higher resolution in the assessment. Moreover, all Autonomous Colleges under the University need to follow the same scale for uniformity in their operations. Hence, the Autonomous Colleges under the University shall follow the 10- point grading system, as given in Table 25MBA8.2 for both the relative grading system and the absolute grading system.

The grade points given in Table 25MBA8.2 helps in the evaluation of credit points earned by the student in a Course as the credit points are equal to the number of credits assigned to the Course multiplied by the grade points awarded to the student in that Course. This shall be used in arriving at the credit index of the student for that semester, as it is the sum total of all the credit points earned by the student for all the Courses registered in that semester.

**Table 25MBA8.2: Grade Points Scales for both Relative and Absolute Grading**

<b>Letter Grade and Corresponding Grade Points on a Typical 10-Point Scale</b>							
Letter Grade	O	A+	A	B+	B	C	F
	Out-standing	Excellent	Very Good	Good	Average	Pass	Fail
Grade	10	9	8	7	6	5	0
% of Marks	90-100	80-89	70-79	60-69	55-59	50-54	0-49



<p>25MBA8.3</p>	<p><b>Earning of Credits:</b></p> <p>A student shall be considered to have completed a Course successfully and earned credits if he/she secures an acceptable letter grade in the range <b>O</b> to <b>C</b>. Letter grade <b>F</b> in any Course implies failure of the student in that Course and no credit shall be earned</p> <p><b>Transitional Grades:</b> The transitional grades, such as, 'I', 'W' and 'X' shall be awarded to a student in the following cases. These grades need to be converted into one or the other of the letter grades (O to F) after the student completes his/her Course requirements, including the examinations.</p> <p><b>Grade 'I':</b> Awarded to a student having satisfactory attendance at classes and meeting the passing standard at CIE in a Course, but remained absent from SEE for valid and convincing reasons acceptable to the College, like:</p> <ul style="list-style-type: none"> <li>➤ Accident or severe illness may lead to hospitalization, which disables the student from attending Semester End Examination (SEE);</li> <li>➤ A calamity in the family at the time of SEE, which requires the student to be away from the College;</li> <li>➤ In the event of (i) and (ii) above, it is the compulsory responsibility of the student/ parent/ guardian to inform the college authorities (Proctor/HoD) immediately. The information can be in the form of either written communication, personal communication by parent/guardian/peer or an e-mail or mobile message. The candidate needs to submit all the relevant evidences (Admit/discharge reports from Government/reputed hospitals, police reports, certificates from competent authorities, etc.). Prior intimation is mandatory.</li> </ul> <p><b>Any intimation after the conduct of examination shall not be entertained.</b></p> <ul style="list-style-type: none"> <li>➤ In OPD cases such as serious bone injury or orthopedic cases, a diagnostic report with doctors' advice from a reputed government/leading hospital will be considered. <b>No prescriptions from standalone clinics can be considered for recommendation of 'I' grade</b></li> <li>➤ <b>Mere submission of the documents, before the commencement the SEE, does not qualify for the award of I-Grade.</b></li> <li>➤ The HoD, forwards the request for I-Grade to the CoE. All requests for I-Grade, are consolidated and awarded either I-Grade/ F-Grade, based on the reason (together with the documents), and the recommendations of the <b>Institute level</b></li> </ul>
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	<p><b>committee</b> constituted for the same.</p> <ul style="list-style-type: none"> <li>➤ The student is indisposed and cannot take up the SEE, and hence applies for I-Grade, and is aware that his/her request may/may not be considered (Awarded I-Grade if request considered, else awarded F-Grade). The student shall know the status of his request within a week after the conclusion of the last SEE exam, and not before the commencement of the exam.</li> </ul> <p><b>Grade 'X':</b> Awarded to a student having satisfactory attendance and CIE rating (<math>\geq 90\%</math>) in a course, but SEE performance observed to be poor, which could result in an overall 'F' Grade in the Course. No 'F' Grade is awarded in this case but student's performance record is maintained separately. The student will be provided an opportunity in the make-up examination. Hence, the X-Grade is a provision that is automatically addressed during the declaration of the results, and is not an option for students to apply for.</p> <p><b>'W' Grade:</b></p> <ul style="list-style-type: none"> <li>➤ 'W' Grade is temporarily awarded to a student who has withdrawn from a course.</li> <li>➤ 'W' Grade for credit courses shall be recorded in the grade card. A student may withdraw from an audit course in which case there shall be no mention of the course in the grade card</li> <li>➤ A student with "W" grade must re-register for the course during the Supplementary semester of that academic year and the "W" grade shall be converted to one of the other letter grades (O to C) after the completion of SEE of supplementary semester.</li> <li>➤ If the student does not register or appear for the SEE of supplementary semester, the "W" grade shall be converted to an "F" grade for MBA Programme.</li> </ul> <p>"W" grade is not awarded in supplementary semester.</p>
<p><b>25MBA8.4</b></p>	<p><b>Make-up Examination:</b></p> <p>The Make-up Examination facility shall be available to the students who have been awarded the transitional Grades (I-Grade or the X- Grade).The Make-up Examination shall be held as per dates notified in the Academic Calendar. The standard of the Make-up Examination shall be the same as that of the regular SEE for the Courses. The student will be provided an opportunity in the make-up exam.</p>



	<p>The Grade earned by the student will be retained in case of ‘I’ Grades, while in the case of ‘X’ Grades, the student will be awarded the next lower passing Grade (that is: Grades (‘O’ to ‘B’) will be reduced to the next lower grade, while the Grade ‘C’ will remain unchanged).</p>
<p><b>25MBA8.5</b></p>	<p><b>Grade Card:</b></p> <p>Each student shall be issued a Grade Card (or transcript) at the end of each semester. While this shall have a list of all the Courses registered by a student in the semester together with their credits, the letter grades with grade points awarded in each case and those with grades ‘I’, ‘W’ and ‘X’, only those Courses registered for credit and having grade points shall be included in the computation of the student's performance, like SGPA and CGPA. And, the Courses taken for audit shall not form part of this computation. The results of mandatory courses, which are of the non-credit type, shall also be reflected in the Grade Card as PP (for Passed) or NP (for Not Passed). It shall be noted that each UG student shall have to obtain the grade PP in each mandatory course to qualify for the Degree award by the University.</p> <p><b>Note:</b> If a student awarded ‘F’ Grade in a <b>course</b>, and re-registers for the <b>same course</b> later, and applies for Course withdrawal in the <b>same course</b>, will be awarded ‘W’ Grade. However, for computation of vertical progression, the course will be treated as ‘F’ Grade.</p>
<p><b>25MBA8.6</b></p>	<p><b>Grade Point Averages:</b></p> <ol style="list-style-type: none"> <li>1. Semester Grade Point Average (SGPA) will be awarded at the end of each semester and Cumulative Grade Point Average (CGPA) will be awarded at the end of the program. However, CGPA is calculated at the end of each semester from the second semester onwards and reflected in the grade card for indicating the progress of the student.</li> <li>2. Each course in a program is associated with number of credits (C). Based on the number of credits for a course and obtained Grade Point (GP) for that course in a Semester, the GPA is calculated as given below:             <ol style="list-style-type: none"> <li>a) The SGPA is the ratio of sum of the product of the number of credits with the grade points secured by a student in all the courses taken by him and the sum of the number of credits of all the courses undergone by a student, i.e.,</li> </ol> <p align="center"><b>Semester Grade Point Average (SGPA)</b></p> </li> </ol>



	<p align="center"><b><math>SGPA = \frac{\sum(\text{Course Credits})(\text{Grade Points})}{\sum(\text{Course Credits})}</math></b></p> <p>b) The CGPA is also calculated in the same manner considering all the courses undergone by a student over all the semesters of a programme, i.e.</p> <p align="center"><b>Cumulative Grade Point Average (CGPA)</b></p> <p align="center"><b><math>CGPA = \frac{\sum(\text{Course Credits})(\text{Grade Points})}{\sum(\text{Course Credits})}</math></b></p> <p>Finally, the SGPA and CGPA shall be rounded off to 2 decimal points and reported in the grade cards.</p>																				
<p><b>25MBA8.7</b></p>	<p><b>Conversions of CGPA into Percentage of Marks and Class Equivalence</b></p> <p>The following formula for conversion of the CGPA on a 10 - point scale into the percentage of marks (M) for employment / higher studies, etc. may be used;</p> <p align="center"><b><math>Percentage\ of\ Marks\ (M) = 10 \times (CGPA)</math></b></p>																				
<p><b>25MBA8.8</b></p>	<p><b>Class Equivalence</b></p> <p>Subsequent to the conversion of final CGPA, after successful completion of the Program, into the percentage of marks (M), a graduating student is reckoned to have passed in</p> <table border="1" data-bbox="451 1025 1398 1216"> <thead> <tr> <th colspan="4">Table 25MBA8.8: Class Equivalence</th> </tr> <tr> <th>S/L</th> <th>Class Awarded</th> <th>CGPA</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td align="center"><b>1</b></td> <td><b>First Class with Distinction</b></td> <td align="center"><math>\geq 7.0</math></td> <td align="center"><math>\geq 70\%</math></td> </tr> <tr> <td align="center"><b>2</b></td> <td><b>First Class</b></td> <td align="center"><math>\geq 6.0</math></td> <td align="center"><math>\geq 60\%</math> and <math>&lt; 70\%</math></td> </tr> <tr> <td align="center"><b>3</b></td> <td><b>Second Class</b></td> <td align="center"><math>&lt; 6.0</math></td> <td align="center"><math>&lt; 60\%</math></td> </tr> </tbody> </table> <p><b>SGPA and CGPA:</b></p> <p>The credit index can be used further for calculating the Semester Grade Point Average (SGPA) and the Cumulative Grade Point Average (CGPA), both being important academic performance indices of the student. While SGPA is equal to the credit index for a semester divided by the total number of credits registered by the student in that semester, CGPA gives the sum total of credit indices of all the previous semesters divided by the total number of credits registered in all these semesters. Both the equations together facilitate the declaration of academic performance of a student, at the end of a semester and at the end of successive semesters respectively. Thus,</p> <p><b>Semester Grade Point Average (SGPA)</b></p> <p align="center"><b><math>SGPA = \frac{\sum(\text{Course Credits})(\text{Grade Points})}{\sum(\text{Course Credits})}</math></b></p> <p>(Considering all courses registered in that semester (including those with F Grade)</p> <p align="center"><b>Cumulative Grade Point Average (CGPA)</b></p> <p align="center"><b><math>CGPA = \frac{\sum(\text{Course Credits})(\text{Grade Points})}{\sum(\text{Course Credits})}</math></b></p>	Table 25MBA8.8: Class Equivalence				S/L	Class Awarded	CGPA	Percentage	<b>1</b>	<b>First Class with Distinction</b>	$\geq 7.0$	$\geq 70\%$	<b>2</b>	<b>First Class</b>	$\geq 6.0$	$\geq 60\%$ and $< 70\%$	<b>3</b>	<b>Second Class</b>	$< 6.0$	$< 60\%$
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(For all courses registered until that semester (excluding those with F Grade)

**Illustrative Example:**

An illustrative example given in Table 25MBA8.8.1 indicates the use of the two equations in calculating SGPA and CGPA, Both of them shall be normally calculated up to the second decimal position, so that the CGPA, in particular, can be made use of in rank ordering the students' performance in a class at an Autonomous College. If two students get the same CGPA, the tie shall be resolved by considering the number of times a student has obtained higher SGPA. But, if it is not resolved even at this stage, the number of times a student has obtained higher grades like S, A, B, shall be taken into account in rank ordering of the students in the class.

**Table 25MBA8.8.1: SGPA/CGPA Calculations: An Illustrative Example**

Semester Odd:1 <sup>st</sup> Sem	Course No.	Credits	Grade	Grade Points	Credit Points	SGPA, CGPA
I	XX101	5:00:00	B	8	40	<b>SGPA</b> <b>117 / 20 = 5.85</b>
I	XX102	3:02:00	W	-	--	
I	XX103	3:00:00	A	9	27	
I	XX104	0:01:01	F	0	0	
I	XX105	4:01:00	D	6	30	
I	XX106	5:00:00	E	4	20	
<b>Total</b>	<b>20 (18*)</b>	<b>Total</b>			<b>117</b>	
Semester Even:2 <sup>nd</sup> Sem	Course No.	Credits	Grade	Grade Points	Credit Points	SGPA, CGPA
II	XX107	3:01:01	C	7	35	<b>SGPA</b> <b>157 / 25 = 6.28</b>
II	XX108	4:00:00	B	8	32	
II	XX109	3:00:00	D	6	18	
II	XX110	4:01:00	E	4	20	
II	XX111	2:01:01	A	9	36	
II	XX112	2:00:00	F	0	0	
II	XX113	0:02:00	B	8	16	
<b>Total</b>	<b>25 (23*)</b>	<b>Total</b>			<b>157</b>	
<b>CGPA Calculation after 2 semesters</b>		<b>CGPA=(117+157)/41=6.68</b>				
Supplementary	XX102	3:02:00	D	6	30	<b>SGPA =</b> <b>56/9</b> <b>= 6.22</b>
Supplementary	XX104	0:01:01	C	7	14	
Supplementary	XX112	2:00:00	D	6	12	
<b>Total</b>	<b>9</b>	<b>Total</b>		<b>56</b>		
<b>New CGPA after Supplementary results</b>		<b>New CGPA =</b> <b>(117+157+56) / (41+9) = 6.60</b>				

\*Total No. of credits excluding those with 'F' and 'W' grades particularly important to keep track of the number of credits earned by a student up to any semester.



<p><b>25MBA8.9.1:</b></p>	<p><b>Table 25MB8.9.1: Vertical Progression Criteria for Students admitted to I Year</b></p> <table border="1" data-bbox="432 264 1422 539"> <thead> <tr> <th>Year of Study</th> <th>Programme</th> <th>Eligibility Criteria</th> </tr> </thead> <tbody> <tr> <td>I Year</td> <td></td> <td>-</td> </tr> <tr> <td>II Year</td> <td>MBA</td> <td>Students having more than 16 Credits of first year shall not be eligible for taking admission to II year (III Semester). Mandatory Non-credit courses shall not be considered for the</td> </tr> </tbody> </table> <p><b>Note:</b> From II year onwards, the number of maximum credits that a student can register in a semester shall be 25. In any case, the number of credits shall not be less than 16 after dropping/ withdrawal of a course/(s) in that semester.</p>	Year of Study	Programme	Eligibility Criteria	I Year		-	II Year	MBA	Students having more than 16 Credits of first year shall not be eligible for taking admission to II year (III Semester). Mandatory Non-credit courses shall not be considered for the							
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<p><b>25MBA8.10:</b></p>	<p><b>Award of Class:</b></p> <p>Sometimes, it is necessary to provide equivalence of these averages, viz., SGPA and CGPA with the percentages and/or Class awarded as in the conventional system of declaring the results of University examinations.</p> <p>There is no formula for the conversion of CGPA into percentage of marks. However, the following Formula for Conversion of Final CGPA to percentage of marks (M), when the CGPA is on a 10-point scale, can be referred for employment/higher studies:</p> $\text{Percentage of Marks (M)} = 10 \times (\text{CGPA})$ <table border="1" data-bbox="451 1200 1401 1352"> <thead> <tr> <th>Sl. No.</th> <th>Class Awarded</th> <th>CGPA</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>1</td> <td><b>First Class with Distinction</b></td> <td>≥7.0</td> <td>≥70%</td> </tr> <tr> <td>2</td> <td><b>First Class</b></td> <td>≥6.0</td> <td>≥60% and &lt;70%</td> </tr> <tr> <td>3</td> <td><b>Second Class</b></td> <td>&lt; 6.0</td> <td>&lt;60%</td> </tr> </tbody> </table> <p><b>Minimum CGPA of 5 for award of degree.</b></p> <p><b>Minimum standard for CGPA=5.0</b></p> <p>Students who have completed all courses of the Programme but do not have the CGPA ≥5 at the end of the Programme, shall not be eligible for the award of Degree.</p> <p>In such cases:</p> <ul style="list-style-type: none"> <li>➤ Student shall be permitted to appear again for SEE in course(s) [other than Internship and Project Thesis], of any semester(s) without rejection of CIE marks for any number of times towards improving SEE.</li> <li>➤ In case the student earns improved Grades, the same may be considered for calculation of CGPA.</li> </ul>	Sl. No.	Class Awarded	CGPA	Percentage	1	<b>First Class with Distinction</b>	≥7.0	≥70%	2	<b>First Class</b>	≥6.0	≥60% and <70%	3	<b>Second Class</b>	< 6.0	<60%
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<p><b>25MBA9.1</b></p>	<p><b>Choice Based Credit System:</b></p> <p>a) It is necessary to implement a Choice Based Credit System for academic programme at the Autonomous Colleges under the University. This shall be of considerable benefit to the students for customizing their programme of direct interest to them, developing their individual capabilities and talents and preparing them for exciting careers ahead in the 21<sup>st</sup> century.</p> <p>b) This makes it necessary for the Autonomous Colleges to provide for:</p> <p>i) Easy access to the Schemes of Instruction, Syllabi, Credit Structure of programme and the Courses being conducted by all students (either in print or in electronic form) so as to assist them in course work planning.</p> <p>ii) Institutionalizing the conduct of course work by adopting a centralized time table for MBA programme at a College, with a view to assist the students in customizing their programmes and also optimizing the use of physical facilities.</p> <p>iii) Establishing a dynamic Faculty Advisory System at each College with 5-10 students assigned to an Advisor, for guiding them in planning/implementing their course work in a flexible and effective manner and also monitoring them.</p>
<p><b>25MBA9.2</b></p>	<p><b>Temporary Withdrawal:</b></p> <p>A student may withdraw temporarily from the programme on grounds like, prolonged illness, grave calamity in the family or any other genuine reason. The withdrawal shall be for periods which are integral multiples of a semester, provided that:</p> <ul style="list-style-type: none"> <li>➤ The student applies to the college within 6 weeks of the commencement of the semester or from the date he/she last attended the classes, whichever is later, stating fully the reasons for such a withdrawal, together with supporting documents and endorsement of his/her parent/guardian.</li> <li>➤ The college is satisfied of the genuineness of the case and that, even by taking into account the expected period of withdrawal, the student has the possibility to complete the programme requirements within the time limits specified by the university.</li> <li>➤ The student does not have any dues or demands at the college/university including tuition and other fees as well as library material.</li> </ul> <p>A student availing of temporary withdrawal from the college under the above</p>



	<p>provision shall be required to pay such fees and/or charges as fixed by the College until such time as his/her name appears on the students' roll list.</p> <p><b>However, the fees/charges once paid shall not be refunded.</b></p> <p>Normally, a student is entitled to avail <b>the temporary withdrawal facility only once during his/her studentship of the programme.</b> However, any other concession for the concerned student shall have to be approved by the Academic Council of the college. Hence, the students shall be advised by the Principal to use this provision only in exceptional cases.</p>
<p><b>25MBA9.3</b></p>	<p><b>Termination from the Programme:</b></p> <p>A student shall be required to withdraw from the programme and leave the Autonomous College on the following grounds:</p> <p>a) <b>Successive Failures:</b> If a student fails (Grade F) to pass a Course and earn the credits prescribed for the Course <b>even after five attempts</b>, the admission of the student to the programme shall be terminated. However, such a student can seek admission to the programme afresh.</p> <p>b) Failure to secure <math>CGPA \geq 5.00</math> on three consecutive occasions to lead the student being asked to discontinue the programme and leave the College. However,</p> <ul style="list-style-type: none"> <li>➤ Failure to secure a <math>CGPA \geq 5.00</math> at the end of any semester for the first time, to attract warning before approval of the student to continue in the following semester (on probation).</li> <li>➤ There is a provision for the rejection of total performance of a semester and re- registration for the semester. This shall be done only once in the entire course of studies.</li> </ul> <p>c) Absence from classes for more than six weeks at a time in a semester without leave of absence being granted by the competent Authority.</p> <p>d) Failure to meet the standards of discipline as prescribed by the Autonomous College from time to time.</p>
<p><b>25MBA9.4</b></p>	<p><b>Students' Feedback:</b></p> <p>a) The college obtains feedback from students on their coursework and various academic activities conducted. The feedback is obtained on-line from the students at regular intervals maintaining confidentiality</p> <p>b) The feedback received from the students is reviewed/discussed by a committee</p>



	constituted for the purpose and necessary corrective measures are taken.
<b>25MBA9.5</b>	<p><b>Recommendations for Degree Award:</b></p> <p><b>A. Eligibility for the Award of Degree:</b></p> <p>Degree is awarded to the students satisfying the following conditions:</p> <ol style="list-style-type: none"> <li>i) Securing the required credits as indicated in Table 5.1.</li> <li>ii) Secured CGPA <math>\geq 5.00</math> (To be read with Section (C)).</li> <li>iii) Should not have any Transitional grades (I, X, W) in any courses.</li> <li>iv) Should have passed in all mandatory credit courses.</li> <li>v) Should not have any dues to the institute.</li> <li>vi) Should not have any pending disciplinary proceedings.</li> <li>vii) Should have acquired the prescribed AICTE Activity Points.</li> </ol> <p><b>B. Recommendations for the Award of Degree</b></p> <ol style="list-style-type: none"> <li>i) The College shall forward its recommendations to the University in respect of students qualifying for PG/ Research Degree Awards after receiving approval from the Academic Council.</li> <li>ii) Only those students recommended for the Award of Degree Award shall be entitled to receive the relevant Provisional Certificates/Transcripts from the College.</li> </ol> <p><b>C. Noncompliance of CGPA <math>\geq 5.00</math> at the end of the Program</b></p> <ol style="list-style-type: none"> <li>i) Students who have completed all the courses of the program but not having a CGPA <math>\geq 5.00</math> at the end of the program shall not be eligible for the award of the degree.</li> <li>ii) In cases of students not eligible for the award of degree as per Section (C) (i), students are permitted to appear again for SEE in courses/s of any semester/s by rejecting the performance of the course/s [other than Internship and Project Thesis] for any number of times, subject to the provision of maximum duration of the program, to make up the CGPA <math>\geq 5.00</math> for the award of the Degree.</li> <li>iii) Students shall obtain written permission from the Controller of Examinations to reappear for SEE to make up the CGPA <math>\geq 5.00</math>.</li> </ol> <p><b>D. Consideration of Grades obtained from Reappeared Courses:</b></p> <ol style="list-style-type: none"> <li>i) In case the students earn improved grade/s in all the reappeared course/s, the CGPA shall be calculated considering the improved grade/s. If</li> </ol>



	<p>it is <math>\geq 5.00</math>, the student shall be eligible for the award of the degree. If it is <math>&lt; 5.00</math>, the students shall follow the procedure laid in Section (C) (ii).</p> <p>ii) In case the students earn the improved grade/s in some course/s and the same or lesser than the previously earned pass grade/s in some of the reappeared course/s, the CGPA shall be calculated considering the improved grade/s and the pass grades earned before the reappearance. If it is <math>\geq 5.00</math>, the student shall be eligible for the award of the degree. If it is <math>&lt; 5.00</math>, the students shall follow the procedure laid in Section (C) (ii).</p> <p>iii) In case the students earn the improved grade/s in some course/s and fail in the other reappeared course/s, the CGPA shall be calculated by considering the improved grade/s and the previously earned pass grade/s of the reappeared course/s in which the students have failed. If it is <math>\geq 5.00</math>, the student shall be eligible for the award of the degree. If it is <math>&lt; 5.00</math>, the students shall follow the procedure laid in Section (C) (ii).</p> <p>iv) In case, the students fail (i.e., earn 'F' Grade) in all the reappeared course/s, pass grade/s of the course/s earned by the students before the reappearance shall be retained. In such cases, the students shall follow the procedure laid in Section (C) (ii).</p>
<p><b>25MBA9.6</b></p>	<p><b>Graduation Ceremony</b></p> <ul style="list-style-type: none"> <li>➤ The College conducts annual Graduation Day ceremony for the award of Degrees to students completing the prescribed academic requirements. The Graduation Day is conducted after the University Convocation.</li> <li>➤ The College awards Ranks and Medals to the meritorious students during the Graduation Day Ceremony to encourage the students to strive for excellence.</li> <li>➤ For award of Rank in MBA Programme the CGPA secured by the students from I to IV semester shall be considered.</li> </ul> <p>If two or more students get the same CGPA, the tie shall be resolved by considering the number of times the student has obtained the higher SGPA. If it is not resolved even at this stage, the number of times the student has obtained the higher Grades like 'O', 'A+', 'A' shall be taken in to account to decide the order of the Rank.</p>
<p><b>25MBA9.7</b></p>	<p><b>Award of Prizes, Medals and Ranks:</b></p> <ul style="list-style-type: none"> <li>➤ For the award of Prizes and Medals, the conditions stipulated by the Donor</li> </ul>



	<p>may be considered as per the statutes framed by the College for such awards. The ranks are given to candidates who do not obtain F grade in any courses of their study.</p> <ul style="list-style-type: none"> <li>➤ The total number of ranks awarded shall be 10 or 10% of total number of candidates appeared in final semester whichever less in that branch. In case, if there is less than 10 students appeared in the final semester examination then only one rank will awarded from that branch.</li> <li>➤ In case of fractional number of ranks, it is rounded to higher integer only when the first decimal place value is greater than or equal to 5.</li> <li>➤ For award of rank in a specialization of MBA programme, the CGPA secured by the students from I to IV Semester is considered.</li> <li>➤ Ranks are awarded based on the merit of the students as determined by CGPA. If two or more students get the same CGPA, the tie shall be resolved by considering the actual marks obtained by the student. If it is not resolved even at this stage, the number of times a student has obtained higher SGPA. If it is not resolved still at this stage, the number of times a student has obtained higher grades like S, A, B, etc., shall be taken into account to decide the order of the rank.</li> </ul> <p>A student shall be eligible for a rank at the time of award of degree, provided the student,</p> <ul style="list-style-type: none"> <li>i) Has passed first to final semester in all the courses in first attempt only.</li> <li>ii) Has completed all the prescribed Courses.</li> <li>iii) Is not a repeater in any semester because of rejection of result of a Semester / Shortage of attendance etc.</li> <li>iv) Has completed all the semester without any break / discontinuity.</li> </ul> <p>The following types of students are not consider for the rank,</p> <ul style="list-style-type: none"> <li>i) Students who dropped the course in any semester.</li> <li>ii) Students who wrote Make-up / Supplementary exams in any semester.</li> <li>iii) Students who have N / I / W / X / F grade in a course in any semester.</li> </ul> <p><b>NOTE:</b> Only such students who have completed the academic requirements for award of a specific degree within the normal duration shall be eligible for awards.</p>
<p><b>25MBA10.0:</b></p>	<p><b>OTHER ISSUES</b></p>
<p><b>25MBA10.1:</b></p>	<p><b>Quality/Standard</b></p>



	<p>a) The quality/standard of management professionals is closely linked with the level of the management education system. As it is now recognized that these features are essential to develop the intellectual skills and knowledge of the professionals for being able to contribute to the society through productive and satisfying careers as innovators, decision makers and/or leaders in the global economy of the 21<sup>st</sup> century, it becomes necessary that certain improvements are introduced at different stages of their education system.</p> <p>b) These requirements include:</p> <ul style="list-style-type: none"> <li>i) Selective admission of students to a MBA programme, so that merit and aptitude for the chosen specialization are given due consideration.</li> <li>ii) Faculty recruitment and orientation, so that qualified teachers trained in good teaching methods, managerial leadership and students' motivation are available.</li> <li>iii) Instructional/Laboratory facilities and related physical infrastructure, so that they are adequate and at the contemporary level.</li> <li>iv) Access to good library resources and Information and Communication Technology (ICT) facilities, to develop the student's self-learning abilities.</li> </ul> <p>Adequate opportunities and facilities for the development of the student's aptitudes and attitudes so that the professionals are conscious of social/other responsibilities.</p>
<p><b>25MBA10.2:</b></p>	<p><b>Interpretation</b></p> <p>Any question as to the interpretation of these rules and regulations shall be decided by the College, whose decision shall be final and binding on the student in the matter. The College shall also have the power to issue clarifications to remove any doubt, difficulty or anomaly, which may arise in regard to the implementation of these regulations.</p>
<p><b>22MCA10.3:</b></p>	<p><b>Applicability and Power to Modify</b></p>
	<ul style="list-style-type: none"> <li>❖ The regulations governing the Degree of Master of Computer Applications (MCA), of the Institute shall be binding on all concerned.</li> <li>❖ Notwithstanding anything contained in the foregoing, the University shall have the power to issue directions/ orders to address any difficulty.</li> </ul> <p><b>Nothing in the foregoing may be construed as limiting the power of the Institute to amend, modify or repeal any or all of the above.</b></p>

