



Maharaja Education Trust (R), Mysuru
MAHARAJA INSTITUTE OF TECHNOLOGY MYSORE
An Autonomous Institute, affiliated Visvesvaraya Technological University, Belagavi
Belawadi, Srirangapatna Taluk, Mandya – 571 477
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Table-9.3.1: AICTE Activity

Sl. No	AICTE Activity Head
1	Support to School
2	Business Proposal for village
3	Sustainable water
4	Tourism promotion
5	Promotion of technologies
6	Reduction in Energy consumption
7	Skill rural population
8	Digitized money transaction
9	Women – Social /Economic
10	Efficient garbage disposal
11	Marketing of rural produce
12	Food Preservation/Packaging
13	Automation of local activities
14	Rural outreach programs
15	Contribution to National initiatives - Digital India/ Skill India/ Swachh Bharat Internship etc
16	Contribution to activities in the college (department/Institution Level)

Link for more details regarding activity points

<https://aicte-india.org/sites/default/files/AICTE%20Internship%20Policy.pdf>

9.4 Allocation of Credits for B.E. Degree Programme:

Looking at the UG Engineering Degree programmes practiced at leading institutions in India and abroad and the need for Indian engineering professionals to be able to meet the 21st century challenges, the breakdown of coursework as given in Table 9.4. It is expected that this breakdown leads to a highly useful and respectable B.E. Degree programme under the University.

Table 9.4: Typical Credits distribution for the B.E programme



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the student is not able to appear in person for some reason, parent/guardian of the student may apply on his/her behalf. However, the student should authorize the same.

- ii) At the time of submitting application, student will produce the proof of his/her identity to the concerned authorities.
- iii) Applications received after the last date and applications found to be not correct in any respect will not be considered.

V. Grievances

- i) If a student is satisfied with the valuation of his/her book and has no grievance, then he/she will fill in a ‘Satisfactory Evaluation Form’ and submit it to Office of CoE.
- ii) If a student has any grievance with respect to the totaling of marks or marks not being awarded to any question/s, then he/she shall fill an ‘Evaluation Grievances Form’ and submit the same to Office of CoE.
- iii) The BoE chairperson will look into such grievances and take corrective measures under the directions of CoE.
- iv) If a student has any grievance with respect to wrong evaluation or expected marks not being awarded, then he/she can apply for ‘challenge evaluation’ by filling a ‘challenge evaluation Form’ and paying the prescribed fees. The form and the copy of the fee receipt will have to be submitted to the office of CoE before the notified last date.

C. Challenge Evaluation

I. Who Can Apply?

- i) Any student who has grievance with respect to evaluation of his/her answer book after revaluation of main SEE can apply.
- ii) Any student who has grievance with respect to evaluation of his/he answer book in Make-up examinations, Backlog Courses examinations or Supplementary Semester End Examinations can apply.



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II. How to Apply?

- i) Students must pay the prescribed fee, fill the ‘Challenge Evaluation Form’ and submit the duly signed application form along with the fee paid receipt to office of COE by appearing in person before the last date mentioned.
- ii) At the time of submitting application, student will produce the proof of his/her identity to the concerned authorities.
- iii) Applications received after the last date and applications not duly signed and submitted by the person seeking challenge evaluation will not be considered.

III. Process

- i) Challenge evaluation will be done jointly by Two Examiners.
- ii) The examiner who has evaluated the same answer book earlier will not be called for challenge evaluation.
- iii) Only those questions for which the student has applied for revaluation will be evaluated in challenge evaluation. The existing marks will not be disclosed to the examiners during challenge evaluation.

Challenge Evaluation Marks:

The marks awarded in the challenge evaluation will be the final SEE marks. There will be no scope for any further review or appeal over and above this result.

10.6 Gracing Policy

- i) If the candidate has failed in only one subject of the examination, then, he/she shall be eligible to a maximum of 3 marks (out of 50 marks), if after gracing the candidate gets minimum prescribed marks and passes in the subject.
- ii) Grace marks awarded for passing the examination is shown only in the ledger and not in the statement of marks.

10.7 Attendance Requirement

All students shall maintain a minimum attendance of 85% in each course registered. In case of shortfall, the concerned **Head of the Department** shall



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consider and shall condone deficiency up to a limit of 10% in special cases and shall submit a list of such candidates to the office of CoE. However, all the relevant documents pertaining to condonation of attendance shall be maintained by the respective department and produced as and when required by the Institutional authorities. **Any student failing to meet the above standard of attendance in any course(s) registered shall not be allowed to appear for SEE of such course(s).**

- In the event of condonation, the students are not eligible for make-up examination in that course during that semester.
- Attendance at CIE and SEE: Attendance at all examinations, both CIE and SEE of each course registered shall be compulsory for the students and there shall not be any provision for re-examination/consideration.
- Any student against whom any disciplinary action by the College is pending shall not be permitted to attend any SEE in that Semester.
- Each Semester is considered as a unit and the candidate has to put in a minimum attendance of 85% in each course with a provision of condonation of 10% attendance for reasons such as medical emergencies and legitimate grounds.
- The basis for the calculation of the attendance shall be the period prescribed by the College by its calendar of events. For the first semester students, the same is reckoned from the date of admission to the programme.
- The students shall take note of his/her attendance status periodically from the respective faculty and strive to make up the shortage. However, the departments shall periodically announce the attendance status of the students. Non-receipt of such information from the college shall not be considered as valid reason for exemption from the attendance requirements.
- If a student does not fulfill the attendance requirements in any course, he/she is not permitted to attend the Semester End Examination (SEE) in that course and is deemed to have been awarded “F” grade in that course (option for



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withdrawal is not available in such cases).

10.8 Academic Malpractice

Academic malpractices shall be seriously viewed and appropriate action taken. In case of malpractice during any of the internal examinations like assignments, quizzes, and tests, the Course Teacher/Invigilator shall report the matter to the Principal/Dean for penal action. If the Principal/ Dean finds that the offence is serious enough then the matter shall be further referred to the Malpractice Committee (MPC) of the Institution. Also, any malpractice in the SEE shall also be referred to the MPC irrespective of the seriousness of the malpractice.

11 GRADING

11.1 General:

- a) In recent years, the grading system has replaced the evaluation of students' performance in a Course based on absolute marks, because of its many advantages. Therefore, Autonomous Colleges under the University shall follow this practice. Here again, it is necessary to maintain uniformity in the grading practices at different Colleges to ensure that the migration of students or transfer of credits among Autonomous Colleges under the University is made easy.
- b) **Letter Grades:** A letter grade is basically a qualitative measure (an alphabet/letter) giving the performance of a student, such as, Outstanding (**O**), Excellent (**A+**), Very Good (**A**), Good (**B+**), Above Average (**B**), Average (**C**), Pass (**P**) and Fail (**F**), based on the raw score (marks, as in conventional practice) obtained by the student. This is usually arrived at after the student's performance in a Course, which includes both CIE and SEE, is assessed and raw score (marks) for the total are awarded to begin with, followed by grouping of all the students at a Course under different grading levels, as above. If a student is absent for SEE of any of the course, the letter grade assigned to that course shall be F. If the student fails to satisfy Attendance and/or CIE requirement for course(s), then such course(s) shall be marked as



Not Eligible (NE), i.e., Not Eligible to appear for SEE in that Course(s).

c) **Absolute Grading:** The College adopts the absolute grading system.

11.2 Grade Points:

Depending on the letter grades assigned, a student earns certain grade points. As the grading system can have different scales for grade points (like 5, 8, 10.) with more number of points in the scale being desirable for providing higher resolution in the assessment. Moreover, all Autonomous Colleges under the University need to follow the same scale for uniformity in their operations. Hence, the Autonomous Colleges under the University shall follow the 10- point grading system, as given in Table 11.2 for both the relative grading system and the absolute grading system.

Table 11.2: Grade Points Scales for both Relative and Absolute Grading

Letter Grade and Corresponding Grade Points on a Typical 10 – Point Scale								
Letter Grade	O	A+	A	B+	B	C	P	F
	Out standing	Excellent	Very Good	Good	Above Average	Average	Pass	Fail
Grade	10	9	8	7	6	5	4	0
% of Marks	90-100	80-89	70-79	60-69	55-59	50-54	40-49	0-39

11.2.1 The grade points given in Table 11.2 helps in the evaluation of credit points earned by the student in a Course as the credit points are equal to the number of credits assigned to the Course multiplied by the grade points awarded to the student in that Course. This shall be used in arriving at the credit index of the student for that semester, as it is the sum total of all the credit points earned by the student for all the Courses registered in that semester.

11.2.2 Earning of Credits: A student shall be considered to have completed a Course successfully and earned credits if he/she secures an acceptable letter grade in the range **O** to **P**. Letter grade **F** in any Course implies failure of the student in that



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Course and no credit shall be earned

Transitional Grades: The transitional grades, such as, 'I', 'W' and 'X' shall be awarded to a student in the following cases. These grades need to be converted into one or the other of the letter grades (O to F) after the student completes his/her Course requirements, including the examinations.

Grade 'I': Awarded to a student having satisfactory attendance at classes and meeting the passing standard at CIE in a Course, but remained absent from SEE for valid and convincing reasons acceptable to the College, like:

- Accident or severe illness may lead to hospitalization, which disables the student from attending Semester End Examination (SEE);
- A calamity in the family at the time of SEE, which requires the student to be away from the College;
- In the event of (i) and (ii) above, it is the compulsory responsibility of the student/ parent/ guardian to inform the college authorities (Proctor/HoD) immediately. The information can be in the form of either written communication, personal communication by parent/guardian/peer or an e-mail or mobile message. The candidate needs to submit all the relevant evidences (Admit/discharge reports from Government/reputed hospitals, police reports, certificates from competent authorities, etc.). Prior intimation is mandatory.

Any intimation after the conduct of examination shall not be entertained.

- In OPD cases such as serious bone injury or orthopedic cases, a diagnostic report with doctors' advice from a reputed government/leading hospital will be considered. **No prescriptions from standalone clinics can be considered for recommendation of 'I' grade**
- **Mere submission of the documents, before the commencement the SEE, does not qualify for the award of I-Grade.**
- The HoD, forwards the request for I-Grade to the CoE. All requests for I-



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Grade, are consolidated and awarded either I-Grade/ F-Grade, based on the reason (together with the documents), and the recommendations of the **Institute level committee** constituted for the same.

- The student is indisposed and cannot take up the SEE, and hence applies for I-Grade, and is aware that his/her request may/may not be considered (Awarded I-Grade if request considered, else awarded F-Grade). The student shall know the status of his request within a week after the conclusion of the last SEE exam, and not before the commencement of the exam.

Grade 'X': Awarded to a student having satisfactory attendance and CIE rating ($\geq 90\%$) in a course, but SEE performance observed to be poor, which could result in an overall 'F' Grade in the Course. No 'F' Grade is awarded in this case but student's performance record is maintained separately. The student will be provided an opportunity in the make-up examination. Hence, the X-Grade is a provision that is automatically addressed during the declaration of the results, and is not an option for students to apply for.

‘W’ Grade:

- ‘W’ Grade is temporarily awarded to a student who has withdrawn from a course.
- ‘W’ Grade for credit courses shall be recorded in the grade card. A student may withdraw from an audit course in which case there shall be no mention of the course in the grade card
- A student with “W” grade must re-register for the course during the Supplementary semester of that academic year and the “W” grade shall be converted to one of the other letter grades (O to P) after the completion of SEE of supplementary semester.
- If the student does not register or appear for the SEE of supplementary semester, the “W” grade shall be converted to an “NE” grade (For B.E. Programme) or “F” grade (For M. Tech. and MBA Programmes).



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- “W” grade is not awarded in supplementary semester.

11.3 Make-up Examination:

The Make-up Examination facility shall be available to the students who have been awarded the transitional Grades (I-Grade or the X- Grade). The Make-up Examination shall be held as per dates notified in the Academic Calendar. The standard of the Make-up Examination shall be the same as that of the regular SEE for the Courses. The student will be provided an opportunity in the make-up exam. The Grade earned by the student will be retained in case of ‘I’ Grades, while in the case of ‘X’ Grades, the student will be awarded the next lower passing Grade (that is: Grades (‘O’ to ‘C’) will be reduced to the next lower grade, while the Grade ‘P’ will remain unchanged).

11.4 Grade Card:

Each student shall be issued a Grade Card (or transcript) at the end of each semester. While this shall have a list of all the Courses registered by a student in the semester together with their credits, the letter grades with grade points awarded in each case and those with grades ‘I’, ‘W’ and ‘X’, only those Courses registered for credit and having grade points shall be included in the computation of the student's performance, like SGPA and CGPA. And, the Courses taken for audit shall not form part of this computation. The results of mandatory courses, which are of the non-credit type, shall also be reflected in the Grade Card as PP (for Passed) or NP (for Not Passed). It shall be noted that each UG student shall have to obtain the grade PP in each mandatory course to qualify for the Degree award by the University.

Note: If a student awarded ‘F’ Grade in a **course**, and re-registers for the **same course** later, and applies for Course withdrawal in the **same course**, will be awarded ‘W’ Grade. However, for computation of vertical progression, the course will be treated as ‘F’ Grade.

11.5 Grade Point Averages:

a)SGPA and CGPA:



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The credit index can be used further for calculating the Semester Grade Point Average (SGPA) and the Cumulative Grade Point Average (CGPA), both being important academic performance indices of the student. While SGPA is equal to the credit index for a semester divided by the total number of credits registered by the student in that semester, CGPA gives the sum total of credit indices of all the previous semesters divided by the total number of credits registered in all these semesters. Both the equations together facilitate the declaration of academic performance of a student, at the end of a semester and at the end of successive semesters respectively. Thus,

Semester Grade Point Average (SGPA)

$$SGPA = \frac{\sum(\text{Course Credits})(\text{Grade Points})}{\sum(\text{Course Credits})}$$

(Considering all courses registered in that semester (including those with F Grade)

Cumulative Grade Point Average (CGPA)

$$CGPA = \frac{\sum(\text{Course Credits})(\text{Grade Points})}{\sum(\text{Course Credits})}$$

(For all courses registered until that semester (excluding those with F Grade)

b) Illustrative Example:

An illustrative example given in Table 20 indicates the use of the two equations in calculating SGPA and CGPA, Both of them shall be normally calculated up to the second decimal position, so that the CGPA, in particular, can be made use of in rank ordering the students' performance in a class at an Autonomous College. If two students get the same CGPA, the tie shall be resolved by considering the number of times a student has obtained higher SGPA. But, if it is not resolved even at this stage, the number of times a student has obtained higher grades like S, A, B, shall be taken into account in rank ordering of the students in the class.

Table 11.5: SGPA/CGPA Calculations: An Illustrative Example

Semester Odd:1 st Sem	Course No.	Credits	Grade	Grade Points	Credit Points	SGPA, CGPA
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I	XX101	5:00:00	B	8	40	SGPA 117 / 20 = 5.85
I	XX102	3:02:00	W	-	--	
I	XX103	3:00:00	A	9	27	
I	XX104	0:01:01	F	0	0	
I	XX105	4:01:00	D	6	30	
I	XX106	5:00:00	E	4	20	
Total	20 (18*)	Total			117	
Semester Even:2nd Sem	Course No.	Credits	Grade	Grade Points	Credit Points	SGPA, CGPA
II	XX107	3:01:01	C	7	35	SGPA 157 / 25 = 6.28
II	XX108	4:00:00	B	8	32	
II	XX109	3:00:00	D	6	18	
II	XX110	4:01:00	E	4	20	
II	XX111	2:01:01	A	9	36	
II	XX112	2:00:00	F	0	0	
II	XX113	0:02:00	B	8	16	
Total	25 (23*)	Total			157	
CGPA Calculation after 2 semesters		CGPA=(117+157)/41=6.68				
Supplementary	XX102	3:02:00	D	6	30	SGPA = 56/9 = 6.22
Supplementary	XX104	0:01:01	C	7	14	
Supplementary	XX112	2:00:00	D	6	12	
Total	9	Total	56			
New CGPA after Supplementary results		New CGPA = (117+157+56)/(41+9) = 6.60				
*Total No. of credits excluding those with 'F' and 'W' grades particularly important to keep track of the number of credits earned by a student up to any semester.						

11.6 Vertical Progression

11.6.1 Students Admitted to First Year

- i) There shall be no restriction for vertical movement from odd semester to even semester
- ii) The vertical movement of students from a year of study (even semester) to the next year of study (odd semester) is as per the below mentioned criteria.
- iii) For the award of degree, a CGPA \geq 5.00 at the end of the program shall be mandatory.

Table 11.6.1: Vertical Progression Criteria for Students admitted to I Year

Year of Study	Programme	Eligibility Criteria



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I Year		-
II Year	B.E.	Students having “F” grades for the courses totalling to more than 16 credits in the 1st and 2nd semesters of the first year of the programme shall not be permitted to move to the 3rd semester (2nd year) of the programme. These courses include courses marked as NE. The students who fail to satisfy CIE and attendance requirements shall repeat the courses whenever offered next and become eligible for the 2nd year.
	M. Tech.	Students having more than four backlog courses of first year shall not be eligible for taking admission to II year (III Semester). Mandatory Non-credit courses and Online courses shall not be considered for the promotion.
	MBA	Students having more than four backlog courses of first year shall not be eligible for taking admission to II year (III Semester). Mandatory Non-credit courses shall not be considered for the
III Year	B.E.	A student is permitted to move to 5 th semester (III year) irrespective of number of F and / NE grades in the previous year.
IV Year	B.E.	A student shall be given admission to the 7 th semester (IV year) provided he/she passes all courses of 1st and 2nd semesters.

11.6.1 Vertical Progression in case of B.E. Students Admitted to Second Year (Lateral Entry)

- i) There shall be no restriction for vertical movement from odd semester to even semester
- ii) The vertical movement of students from a year of study (even semester) to the next year of study (odd semester) is as per the below mentioned criteria.

Table 11.6.2: Vertical Progression Criteria for B.E. Students admitted to II Year

Year of Study	Eligibility Criteria
II Year	--
III Year	A student is permitted to move to 5 th semester (III year) irrespective of number of F and / NE grades in the previous year.
IV Year	--

For the award of degree, a CGPA \geq 5.00 at the end of the program shall be mandatory.

Note: From II year onwards, the number of maximum credits that a student can



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register in a semester shall be 28. In any case, the number of credits shall not be less than 16 after dropping/ withdrawal of a course/(s) in that semester.

11.7 Award of Class:

Sometimes, it is necessary to provide equivalence of these averages, viz., SGPA and CGPA with the percentages and/or Class awarded as in the conventional system of declaring the results of University examinations.

There is no formula for the conversion of CGPA into percentage of marks. However, the following Formula for Conversion of Final CGPA to percentage of marks (M), when the CGPA is on a 10-point scale, can be referred for employment/higher studies:

$$\text{Percentage of Marks (M)} = 10 \times (\text{CGPA} - 0.75)$$

11.7.1 Classes Awarded:

Sl. No.	Class Awarded	CGPA	Percentage
1	First Class with Distinction	≥ 7.75	$\geq 70\%$
2	First Class	≥ 6.75	$\geq 60\%$ and $< 70\%$
3	Second Class	< 6.75	$< 60\%$

Minimum CGPA of 5 for award of degree.

Minimum standard for CGPA = 5.0

Students who have completed all courses of the Programme but do not have the CGPA ≥ 5 at the end of the Programme, shall not be eligible for the award of Degree.

In such cases:

- Student shall be permitted to appear again for SEE in course(s) [other than Project, Internship, Technical Seminar and Laboratories], of any semester(s) without rejection of CIE marks for any number of times towards improving SEE.
- In case the student earns improved Grades, the same may be considered for calculation of CGPA.

11.8 Graduation Ceremony

- The College conducts annual Graduation Day ceremony for the award of Degrees



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to students completing the prescribed academic requirements. The Graduation Day is conducted after the University Convocation.

- The College awards Ranks and Medals to the meritorious students during the Graduation Day Ceremony to encourage the students to strive for excellence.
- For award of Rank in a specialization of B.E. Programme the CGPA secured by the students from III to VIII semester shall be considered.
- If two or more students get the same CGPA, the tie shall be resolved by considering the number of times the student has obtained the higher SGPA. If it is not resolved even at this stage, the number of times the student has obtained the higher Grades like 'O', 'A+', 'A' shall be taken in to account to decide the order of the Rank.

12. OTHER ACADEMIC MATTERS:

12.1 Choice Based Credit System:

- a) It is necessary to implement a Choice Based Credit System for academic programmes at all the Autonomous Colleges under the University. This shall be of considerable benefit to the students for customizing their programmes of direct interest to them, developing their individual capabilities and talents and preparing them for exciting careers ahead in the 21st century.
- b) This makes it necessary for the Autonomous Colleges to provide for:
 - i) Easy access to the Schemes of Instruction, Syllabi, Credit Structure of programmes and the Courses being conducted by all students (either in print or in electronic form) so as to assist them in course work planning.
 - ii) Institutionalizing the conduct of course work by adopting a centralized time table for all the programmes at a College, with a view to assist the students in customizing their programmes and also optimizing the use of physical facilities.
 - iii) Establishing a dynamic Faculty Advisory System at each College with 5-10 students assigned to an Advisor, for guiding them in planning/implementing their course work in a flexible and effective manner and also monitoring them.



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12.2 Temporary Withdrawal:

A student may withdraw temporarily from the programme on grounds like, prolonged illness, grave calamity in the family or any other genuine reason. The withdrawal shall be for periods which are integral multiples of a semester, provided that:

- The student applies to the college within 6 weeks of the commencement of the semester or from the date he/she last attended the classes, whichever is later, stating fully the reasons for such a withdrawal, together with supporting documents and endorsement of his/her parent/guardian.
- The college is satisfied of the genuineness of the case and that, even by taking into account the expected period of withdrawal, the student has the possibility to complete the programme requirements within the time limits specified by the university.
- The student does not have any dues or demands at the college/university including tuition and other fees as well as library material.

A student availing of temporary withdrawal from the college under the above provision shall be required to pay such fees and/or charges as fixed by the College until such time as his/her name appears on the students' roll list. **However, the fees/charges once paid shall not be refunded.**

Normally, a student is entitled to avail **the temporary withdrawal facility only once during his/her studentship of the programme.** However, any other concession for the concerned student shall have to be approved by the Academic Council of the college. Hence, the students shall be advised by the Principal to use this provision only in exceptional cases.

12.3 Termination from the Programme:

A student shall be required to withdraw from the programme and leave the Autonomous College on the following grounds:

- a) **Successive Failures:** If a student fails (Grade F) to pass a Course and earn the credits prescribed for the Course **even after five attempts**, the



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admission of the student to the programme shall be terminated. However, such a student can seek admission to the programme afresh.

- b) Failure to secure CGPA ≥ 5.00 on three consecutive occasions to lead the student being asked to discontinue the programme and leave the College.

However,

- Failure to secure a CGPA ≥ 5.00 at the end of any semester for the first time, to attract warning before approval of the student to continue in the following semester (on probation).
- There is a provision for the rejection of total performance of a semester and re-registration for the semester. This shall be done only once in the entire course of studies.
 - a) Absence from classes for more than six weeks at a time in a semester without leave of absence being granted by the competent Authority.
 - b) Failure to meet the standards of discipline as prescribed by the Autonomous College from time to time.

12.4 Students' Feedback:

- a) The college obtains feedback from students on their course work and various academic activities conducted. The feedback is obtained on-line from the students at regular intervals maintaining confidentiality
- b) The feedback received from the students is reviewed/discussed by a committee constituted for the purpose and necessary corrective measures are taken.

12.5 Recommendations for Degree Award:

A. Eligibility for the Award of Degree:

Degree is awarded to the students satisfying the following conditions:

- i) Securing the required credits as indicated in Table 5.1.
- ii) Secured CGPA ≥ 5.00 (To be read with Section (C)].
- iii) Should not have any Transitional grades (I, X, W) in any courses.
- iv) Should have passed in all mandatory non-credit courses.
- v) Should have completed Additional Mathematics I and II courses, if admitted



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to second year (Applicable to B.E. Lateral Entry).

- vi) Should not have any dues to the institute.
- vii) Should not have any pending disciplinary proceedings.
- viii) Should have acquired the prescribed AICTE Activity Points.

B. Activity Points for the Award of Degree

Apart from technical knowledge and skills, to be successful as professionals, students should have excellent soft skills, leadership qualities and team spirit. They should have entrepreneurial capabilities and social responsibility. So, AICTE has created a unique mechanism of awarding Activity Points over and above the academic grades.

- i) Every regular student admitted to the 4 year degree programme and every student entering 4 year degree programme through lateral entry, shall earn 100 and 75 Activity points respectively for the award of degree through AICTE activity programme.
- ii) Students transferred from other Universities to fifth semester are required to earn 50 Activity points from the year of entry to the Institute.
- iii) The activity points earned by the student shall be reflected in the eighth semester grade card.
- iv) The activities can be spread over the years (duration of the programme), anytime during the semester weekends and holidays, as per the interest and convenience of the student from the year of entry to the programme. However, minimum hours specified must be satisfied.
- v) Activity points (non-credit) have no effect on SGPA/CGPA and shall not be considered for vertical progression.
- vi) If a student fails to earn the prescribed Activity points, eighth semester Grade
- vii) Card shall be issued only after earning the required Activity points. Students shall be admitted for the award of degree only after the release of the eighth semester grade card.
- viii) The activity points to be earned by the student may vary from time to time



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as per the guidelines from the competent authority.

C. Recommendations for the Award of Degree

- i) The College shall forward its recommendations to the University in respect of students qualifying for UG/PG/ Research Degree Awards after receiving approval from the Academic Council.
- ii) Only those students recommended for the Award of Degree Award shall be entitled to receive the relevant Provisional Certificates/Transcripts from the College.

D. Noncompliance of CGPA \geq 5.00 at the end of the Program

- i) Students who have completed all the courses of the program but not having a CGPA \geq 5.00 at the end of the program shall not be eligible for the award of the degree.
- ii) In cases of students not eligible for the award of degree as per Section (C) (i), students are permitted to appear again for SEE in courses/s of any semester/s by rejecting the performance of the course/s [other than Internship, Project (Mini and Main), and Laboratory Courses] for any number of times, subject to the provision of maximum duration of the program, to make up the CGPA \geq 5.00 for the award of the Degree.
- iii) Students shall obtain written permission from the Controller of Examinations to reappear for SEE to make up the CGPA \geq 5.00.

E. Consideration of Grades obtained from Reappeared Courses:

- i) In case the students earn improved grade/s in all the reappeared course/s, the CGPA shall be calculated considering the improved grade/s. If it is \geq 5.00, the student shall be eligible for the award of the degree. If it is $<$ 5.00, the students shall follow the procedure laid in Section (C) (ii).
- ii) In case the students earn the improved grade/s in some course/s and the same or lesser than the previously earned pass grade/s in some of the reappeared course/s, the CGPA shall be calculated considering the improved grade/s and the pass grades earned before the reappearance. If it is \geq 5.00, the student shall



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be eligible for the award of the degree. If it is < 5.00 , the students shall follow the procedure laid in Section (C) (ii).

- iii) In case the students earn the improved grade/s in some course/s and fail in the other reappeared course/s, the CGPA shall be calculated by considering the improved grade/s and the previously earned pass grade/s of the reappeared course/s in which the students have failed. If it is ≥ 5.00 , the student shall be eligible for the award of the degree. If it is < 5.00 , the students shall follow the procedure laid in Section (C) (ii).
- iv) In case, the students fail (i.e., earn 'F' Grade) in all the reappeared course/s, pass grade/s of the course/s earned by the students before the reappearance shall be retained. In such cases, the students shall follow the procedure laid in Section (C) (ii).

12.6 Award of 'Honours' at B.E Degree Programme

A. General

- i) These provisions aim at facilitating the award of higher qualifications and recognition to well performing undergraduate students at the College on their acquiring additional credits in the same time period for the programs.
- ii) These Regulations shall be applicable to all BE Degree programs being conducted by the College.

B. Eligibility Criteria for Registration:

Every Student intending to register for the 'Honours' Qualification shall fulfil the following academic requirements:

- i) Should be a student of V Semester.
- ii) Have obtained a grade $\geq D$ in all the courses from I to IV Semesters in the First attempt only.
- iii) Have obtained a CGPA > 7.50 at the end of the IV Semester.

C. Registration Procedure

- i) All applicants fulfilling the required eligibility criteria as per Section shall register for the 'Honours' with their respective faculty mentor in the prescribed form along with the prescribed application fees within the last date after notification from the Office of COE. Applications received after the last



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date shall not be considered for registration.

- ii) Mentors shall verify the eligibility of all the applicants and submit the list of eligible and applied students to the HODs. HODs shall forward the list to the Office of COE before the notified last date duly endorsed by the Dean (Academic Affairs).
- iii) There shall be no limit on the intake of students for registration for the Honours qualification.
- iv) If registered, the students shall pay a one-time non-refundable Registration fee as prescribed by the College to confirm the registration.

D. Requirements for ‘Honours’ Qualification

I. Selection of Additional Coursework

- i) In addition to the courses prescribed to be completed from V to VIII Semesters, each student registered for the ‘Honours’ qualification shall have to take up the online courses totaling to 18 or more credits and complete the same before VIII Semester.
- ii) Selection of online courses totaling to 18 or more credits shall be from the bouquet of BOS approved list of MOOCs (chosen from NPTEL/SWAYAM/other platforms) corresponding to each Engineering Program announced by Dean (Academic Affairs).
- iii) The Credits equivalence for online NPTEL courses shall be determined based on the following Table 12.6D.

Table 12.6D: Assigned Credits

Online Course Duration	Assigned Credits
04 weeks	01
08 weeks	02
12 weeks	03

- iv) Student shall select, in consultation with the concerned faculty Advisor, the MOOCs such that the content/syllabus of them are not similar to that of the programs first to eighth semesters core courses, professional elective or open electives that the student chooses at later Semesters of the program.
- v) In case of violations of Section 1.4 (A) (iv), the credits earned by the



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students in such course/s shall not be considered for the summation of prescribed 18 or more credits and hence for the award of ‘Honours’ Qualification.

- vi) The College shall have the freedom to review and approve additional online courses and platforms from time to time.

II. Completion of Additional Coursework and Earning Credits

- i) The students shall earn the credits by only appearing in person to the proctored examination conducted by NPTEL/SWAYAM/other platform. College cannot conduct examination and award credits in lieu of NPTEL/SWAYAM/Other platform to accrue 18 or more credits for the award of ‘Honours’ Qualification.
- ii) The method of assessment shall be as per the NPTEL online platform.
- iii) Students shall complete each coursework successfully irrespective of the number of attempts, with a final score {online assignments:25% + Proctored: 75% } leading to NPTEL Elite {60 to 75% } / Elite - Silver {76 to 89% }/ Elite-Gold {> 90% } Certificate, within the minimum prescribed duration for the recognition of ‘Honours’ Qualification.
- iv) Students shall be permitted to drop the registered coursework/s and select alternative coursework/s in case they cannot appear for proctored examination/s or complete the examination as per Section (B) (iii).

III. Post-completion of Additional Coursework

- i) Students who successfully complete the requirements of ‘Honours’ Qualification as per the Section (A) and (B) shall submit the certificates to their Faculty Advisor against the notification issued by the COE. Faculty Advisors in turn shall submit the list of students who are eligible for the ‘Honours’ Qualification along with the total credit earned by each student and the corresponding MOOC certificates to respective HOD within time as per the calendar.
- ii) HODs shall constitute a committee comprising of senior faculty of the



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department with himself/herself being the Chairman of such committee to verify the compliance with respect to the eligibility of the candidates for the award of 'Honours' Qualification.

- iii) HODs shall submit the final list of students who are eligible for the 'Honours' Qualification along with the total credit earned by each student and the corresponding MOOC certificates to the Office of COE before the last date as per the calendar. The list shall be validated by the Faculty Advisor of the student under consideration, members of the Scrutiny Committee and endorsed by the HOD & Dean (Academic Affairs).
- iv) Those students who cannot/do not submit the certificates on or before the last date prescribed by the College shall not be considered for the award of 'Honours' qualification, irrespective of the number of Credits earned by them. However, they shall be awarded only B.E Degree.

E. Award of 'Honours' Qualification

I. Eligibility

- 1) Completion of online courses totaling 18 or more credits with a final score leading to NPTEL Elite / Elite - Silver / Elite-Gold Certificate, within the end of VIII Semester. [Compliance of Sections (A), (B) and (C)]
 - (a) Maintaining a grade $\geq D$ in all the courses of V to VIII Semesters in first attempt only.
 - (b) Students failing to maintain a grade $\geq D$ in all the courses of V to VIII Semesters in first attempt only shall discontinue the attempt to earn additional credits.
- 2) Having a CGPA ≥ 7.5 at end of program even if they have satisfied the additional credits consideration prescribed for 'Honours' Qualification.

II. 'Honours' Qualification

- i) The 'Honours' qualification shall be suffixed to the respective degree and shown in the Degree certificates as a recognition of higher achievement by the student concerned.



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- ii) The CGPA earned by the students shall be only based on student performance in the various semester level examinations conducted by the College.
- iii) Additional credits earned through NPTEL shall not be considered for CGPA of B.E Program as well as rank declaration.
- iv) The college shall forward its recommendations to the University in respect of students qualifying for ‘Honours’ after receiving approval from the Academic Council.
- v) Only those students recommended for the ‘Honours’ Qualification shall be entitled to receive their Transcripts indicating the achievements.

12.7 Graduation Ceremony:

The College conducts annual Graduation Day ceremony for the award of Degrees to students completing the prescribed academic requirements. The Graduation Day is conducted after the University Convocation.

The College awards Ranks and Medals to the meritorious students during the Graduation Day Ceremony to encourage the students to strive for excellence.

12.7.1 Award of Prizes, Medals and Ranks:

- For the award of Prizes and Medals, the conditions stipulated by the Donor may be considered as per the statutes framed by the College for such awards. The ranks are given to candidates who do not obtain F grade in any courses of their study.
- The total number of ranks awarded shall be 10 or 10% of total number of candidates appeared in final semester whichever less in that branch. In case, if there is less than 10 students appeared in the final semester examination then only one rank will awarded from that branch.
- In case of fractional number of ranks, it is rounded to higher integer only when the first decimal place value is greater than or equal to 5.
- For award of rank in a specialization of B.E. programme, the CGPA secured by the students from III to VIII Semester is considered. In case of PG



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programmes, the CGPA secured by the students from first to final semester is considered.

- Ranks are awarded based on the merit of the students as determined by CGPA. If two or more students get the same CGPA, the tie shall be resolved by considering the actual marks obtained by the student. If it is not resolved even at this stage, the number of times a student has obtained higher SGPA. If it is not resolved still at this stage, the number of times a student has obtained higher grades like S, A, B, etc., shall be taken into account to decide the order of the rank.

A student shall be eligible for a rank at the time of award of degree, provided the student,

- i) Has passed first to final semester in all the courses in first attempt only in case of students admitted in first year.
- ii) Has passed third to final semester in all the courses in first attempt only in case of students admitted under lateral entry scheme.
- iii) Has completed all the prescribed Audit / Mandatory Courses.
- iv) Is not a repeater in any semester because of rejection of result of a Semester / Shortage of attendance etc.
- v) Has completed all the semester without any break / discontinuity.

The following types of students are not consider for the rank,

- i) Students who dropped the course in any semester.
- ii) Students who wrote Make-up / Supplementary exams in any semester.
- iii) Students who have N / I / W / X / F grade in a course in any semester.

NOTE: Only such students who have completed the academic requirements for award of a specific degree within the normal duration (Section 4.4(a)) shall be eligible for awards.

13. OTHER ISSUES

13.1 Quality/Standard:

- a) The quality/standard of engineering professionals is closely linked with the level of the technical education system. As it is now recognized that these features are essential to develop the intellectual skills and knowledge of the



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professionals for being able to contribute to the society through productive and satisfying careers as innovators, decision makers and/or leaders in the global economy of the 21st century, it becomes necessary that certain improvements are introduced at different stages of their education system.

- b) These requirements include:
- i) Selective admission of students to a programme, so that merit and aptitude for the chosen technical branch or specialization are given due consideration.
 - ii) Faculty recruitment and orientation, so that qualified teachers trained in good teaching methods, technical leadership and students' motivation are available.
 - iii) Instructional/Laboratory facilities and related physical infrastructure, so that they are adequate and at the contemporary level.
 - iv) Access to good library resources and Information and Communication Technology (ICT) facilities, to develop the student's self-learning abilities.
 - v) Adequate opportunities and facilities for the development of the student's aptitudes and attitudes so that the professionals are conscious of social/other responsibilities.

13.2 Interpretation

Any question as to the interpretation of these rules and regulations shall be decided by the College, whose decision shall be final and binding on the student in the matter. The College shall also have the power to issue clarifications to remove any doubt, difficulty or anomaly, which may arise in regard to the implementation of these regulations.

: NOTE:

These rules and regulations may be altered/changed from time to time by the academic council. Failure to read and understand the rules is not an excuse.